

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Regular Session and Executive Session
October 15, 2015
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Board members absent from the meeting were Angi Dilkes Perry and Diane Downs. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Tim Oberg, Lauretta Manning, Daniel Pearson, Bernardo Tuma, Jaime Netter, Nick Netter, Marilyn Wood, Todd Roberts, Renate Mengelberg, Kevin Clark, Loriel Clark, Amanda Gay, Chai Gay, Brittany Cronin, Tracie Heidt, John Weaver, Don Feely, and John VanAcker.

1.0 CALL TO ORDER

Board Vice-Chair Tom Scott called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

The audience members introduced themselves. Mike Zagyva led the flag salute.

3.0 CHANGES TO AGENDA

No changes were made to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators and staff who excel in educating students. Superintendent Goodall announced October's recipient, Jamie Netter, School to Career Coordinator at Canby High School. Ms. Netter was recognized for her work with students, staff and the community to promote college and career readiness skills. Marilyn Wood, community member, presented the award on behalf of Canby Kiwanis and local area businesses.

4.2 Spotlight on Student Success – Canby High School

Greg Dinse, Canby High School Principal, shared that approximately 200 students participated in Manufacturing Day activities on October 2 an event organized by Jamie Netter. Students met with nine different manufacturers, toured facilities, and learned more about the careers in manufacturing. Mr. Dinse thanked the following businesses for their partnership: VATA, Inc., Advanced Flight Systems, Product Manufacturing, Package Containers, Willamette Plastics, Pioneer Pump, Johnson Controls, Global Stainless Systems, Milwaukie Electronics, and Shimadzu. In addition, monetary donations were received from BBC Steel and Clackamas Workforce Partnership. Other supporters were the Canby Chamber of Commerce and the City of Canby.

Mr. Dinse introduced Todd Roberts, Career Technical Engineering Teacher, who reported the CTE program received \$70,000 in grants to purchase equipment that provides advanced learning opportunities for students. Mr. Roberts introduced Canby

High School students Kevin Clark and Chai Gay to present on the Manufacturing Day activities. Kevin and Chai shared a keynote presentation highlighting the facility tours and the benefit to students such as connecting skills learned in school with those used by industry.

John Weaber, owner of Product Manufacturing, added the Manufacturing Day tours are a highlight for his company and would like to see the program expand with more opportunities for students to explore a career in manufacturing. The Board thanked the presenters and discussed ways to increase student participation.

Vice-Chair Tom Scott recessed the meeting for 5 minutes.

4.2 Public Comments

Public comment was taken from Brittany Cronin with the OSPIRG Foundation, regarding the tax and revenue campaign. Ms. Cronin explained the purpose of the campaign is to stop tax loopholes for corporations that use tax havens to avoid paying U.S. taxes. She explained the American multinationals that take advantage of tax havens use Oregon roads, benefit from our education system and large consumer market, and enjoy the security we have here, but are ultimately taking a free ride at the expense of other taxpayers. Ms. Cronin asked for the Board's support to encourage Congress to end incentives for companies to shift profits offshore and close the loopholes.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 October 1, 2015 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Kristin Downs moved to approve the Consent Agenda as presented, Diane Downs seconded the motion. Motion passed 5-0.

6.0 SUPERINTENDENT'S REPORT

Trip Goodall commented on the following:

- During regular visits with building principals, discussions have centered on how we advocate for our most at-risk student population and intentionally develop programs to meet their needs.
- Had the opportunity to meet with members of the Canby Educational Foundation to discuss the Reading Initiative and the role of the district and community.
- Met with Randy Keen, New Canby Center Director. He will be a contributor to our community.
- School visits have been wonderful. At Eccles, a student requested the return of cookies on Fridays so an executive order was made and the cookies are back.
- Attended the OSBA Fall Regional Dinner on September 30 with other board members. It was interesting to listen to the perspective of OSBA on education issues.
- Facilitated an English Learner staff meeting to discuss where the district is at in regards to the program and its direction.
- The certified teacher contract was ratified on October 1. Appreciated the efforts of Tom and Angie in the negotiation process.

- The Taste of Autumn Canby Educational Foundation event on October 3 was a terrific night with great commitment from community members and staff.
- Currently working on grant applications. One is a biliteracy grant, which moves toward a seal of biliteracy for bilingual students that graduate from Canby High School.
- Lastly, I will be speaking at the Rotary Luncheon tomorrow.

7.0 BOARD COMMENTS

Mike Zagya: Pass

Rob Sheveland: Attended the Baker Prairie Middle School Welcoming Ceremony for students visiting from Daeso, South Korea and would like to acknowledge Principal Jennifer Turner, John Van Acker, and the entire faculty for their efforts. The ceremony highlighted student talent and was well done.

Kristin Downs: Thank you to the Canby Educational Foundation for the Taste of Seasons fundraising event. It was a huge success with many staff and community members attending. The volunteers worked hard and are passionate about the success of students. A shout out goes to all involved.

Andrea Weber: Pass

Tom Scott: We are lucky to have a great CTE program at the high school. Please let the Board know if there are additional ways we can offer support for the program.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 CHS Field Trip Approval Request

As per Board Policy IICA, all out-of-state travel that requires overnight accommodation must have Superintendent and Board approval. A request for Canby High School's Boys Basketball trip to San Diego, CA in December 2015 was submitted and presented for the Board's consideration. Coach Craig Evans reviewed information noting the minimal cost to students. The Board asked for clarification on fundraising and how a destination is decided. Mr. Evans explained ample fundraising opportunities are provided and research on comparable districts, competitive tournaments, and the location is done in advance to determine the destination.

MOTION: Andrea Weber moved to approve the Canby High School's Boys Basketball trip in December 2015 as presented. Mike Zagya seconded the motion. Motion passed 5-0.

8.2 Ackerman Academy Transition Report

Superintendent Goodall explained the transition of Ackerman Academy students to Canby High School this year has been a priority for administrators and counselors. Greg Dinse, Canby High School Principal, shared many steps were taken to facilitate a smooth transition such as parent meetings, building tours, special scheduling, and separate locations for students. Mr. Dinse reported that for the most part, students have made a successful transition socially but there are academic concerns. The administrative team is looking at some options for additional supports to be put in place next trimester. The Board asked for clarification regarding the program location, student involvement, and student attendance. Mr. Dinse explained the program is located in a separate area of the high school but students travel for classes as needed. Students are encouraged to participate in extra curricular sports and activities and attendance rates are similar when compared to the previous year at the Ackerman Center. Superintendent Goodall noted the district is drafting a student advocacy plan involving counselors,

administration, and intentional teachers to support student success.

8.3 At-Risk Youth – Meeting the Needs of All Students

Superintendent Goodall reviewed data on the percentage of students currently identified as students receiving Special Education services, English Learners, Migrant, Economically Disadvantaged, or Homeless. The district is in the initial stages of discussions around student advocacy to consistently support our at-risk youth. A plan will be developed to further address student needs.

8.4 Student Discipline and Conduct – Ad Hoc Committee

Superintendent Goodall explained that as part of a district review of discipline policies, Canby School District would convene an Ad Hoc Committee comprised of teachers, administrators, counselors, and parents to examine current practice and to recommend guiding principles and consequences regarding discipline in the Canby School District. The Ad Hoc Committee will meet in November and December with recommendations presented to the superintendent in February.

8.5 Financial Report/Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of September 30, 2015. Ms. Lapp noted the district has not received actual property tax estimates but an estimate should be received next month. The state school fund estimate is based on last spring’s enrollment and an adjustment may be made in December to reflect current enrollment. Ms. Lapp noted expenditure amounts would be adjusted in October with retroactive pay and insurances increases for certified staff based on the contract ratification.

Ms. Lapp reviewed the Month End Enrollment Summary as of September 30, 2015 as follows noting a change in format to include Parrott Creek enrollment and the KEY program. Outside Placement includes Tutoring, Heron Creek, LEEP, Serendipity, and Victory Academy. Enrollment is higher than projected with an increase of 64 students.

Canby School District
Month End Enrollment Summary: September 30, 2015

	K	1	2	3	4	5	6	7	8	9	10	11	12	Post High	Total by Building
Canby High School	0	0	0	0	0	0	0	0	0	337	351	352	378	7	1,425
Baker Prairie Middle School	0	0	0	0	0	0	0	293	306	0	0	0	0	0	599
Carus Elementary School	72	50	75	59	66	49	59	0	0	0	0	0	0	0	430
Eccles Elementary School	64	74	69	66	70	86	56	0	0	0	0	0	0	0	485
Knight Elementary School	55	54	56	49	55	54	56	0	0	0	0	0	0	0	379
Lee Elementary School	74	53	72	63	59	57	69	0	0	0	0	0	0	0	447
Ninety-One School	30	55	32	50	55	48	55	56	67	0	0	0	0	0	448
Trost Elementary School	74	53	70	66	56	57	44	0	0	0	0	0	0	0	420
Parrott Creek Ranch	0	0	0	0	0	0	0	1	3	8	5	3	0	0	20
KEY Program	3	2	2	1	0	5	4	2	2	1	0	0	0	0	21
Outside Placement *	0	1	0	0	0	4	0	0	1	1	1	2	3	0	13
Total by Grade	372	342	376	354	361	360	343	351	377	341	360	359	384	7	4,687
Budget Enrollment	324	336	380	354	365	362	346	341	378	348	376	351	357	7	4,623
2014-15 Enrollment (Jan 31st)	316	380	353	355	356	343	346	375	338	365	368	362	380	7	4,644
2013-14 Enrollment (Jan 31st)	367	368	362	342	340	334	373	338	370	372	368	387	404	10	4,735

* Outside Placements include Tutoring, Heron Creek, LEEP, Serendipity & Victory Academy

District Enrollment Summary for 2015-2016

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Month End Actuals	4,687									
Year Average	4,687									
Budget #	4,623									
Special Education	534									
English Language Learners	690									
Migrant	496									
Economically Disadvantaged	1,669									

Enrollment by Grade Level	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
K-6	2,508									
7-8	728									
9-12	1,451									
District Total	4,687									

8.6 BMPS Field Trip Approval Requests

Requests for approval of Baker Prairie Middle School's trip to South Korea Trip in March 2016 and the Music in the Parks Idaho Trip in May 2016 were submitted and presented for the Board's consideration. Don Feely, Music Teacher, reported that a decision was made to use two different hotels to accommodate the large number of students travelling to Idaho. John Van Acker, Intervention Specialist, noted the BPMS Korea Sister School program is in its eighth year and is growing with an interest in students to travel to South Korea and to host visiting students.

MOTION: Kristin Downs moved to approve the Baker Prairie Middle School South Korea trip in March 2016 and the Music in the Parks Idaho trip in May 2016 as presented. Mike Zagyva seconded the motion. Motion passed 5-0.

8.7 Teaching and Learning Update – School District Report Cards

The Oregon Department of Education (ODE) released school and district report cards to the public as of October 15, 2015 for the 2014-2015 school year. Sheryl Lipski, Director of Teaching and Learning, reviewed the Canby School District report card with information on the district's profile, race/ethnicity of students and staff, high school graduation, and student progress. The Board asked for more information regarding English Learner percentages and per pupil spending.

8.8 Policy/Administrative Procedure Revision – 2nd Reading & Adoption

The Board held a second reading on the following policies:

AC – Nondiscrimination

AC-AP – Discrimination Complaint Procedure

GBM – Staff Complaints

The Board requested to review policy KL - Public Complaints at a future meeting.

MOTION: Kristin Downs moved to approve Policy AC – Nondiscrimination and Policy GBM Staff Complaints as presented, Andrea Weber seconded the motion. Motion passed 5-0.

9.0 FUTURE AGENDA ITEMS

The following items will be addressed at a future Board session:

- Monthly Curriculum Update
- Staff Goal Setting and Evaluation Update
- New Website
- Data Team Update
- Policy 1st Reading

Vice-Chair Tom Scott recessed the meeting for 5 minutes.

EXECUTIVE SESSION

Tom Scott exited the Board from the Board Regular Session and entered into an Executive Session at 8:35 p.m. The Executive Session was held in accordance with ORS

192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations.

Board members in attendance were Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Board members absent from the meeting were Angi Dilkes Perry and Diane Downs. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary) and Denise Lapp.

It was requested that information discussed in the Executive Session no be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Tom Scott exited the Board from the Executive Session and reentered the Regular Session at 8:58 p.m.

10.0 ADJOURNMENT

Tom Scott adjourned the meeting at 8:58 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Vice-Chair