

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
October 1, 2015
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Tim Oberg, Laretta Manning, Sam Thompson, Wayne Layman, Greg Dinse, Christine Taylor, and Cindy Bauer.

1.0 CALL TO ORDER

Chair Angi Dilkes Perry called the Work Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

Angi Dilkes Perry moved agenda item 6.1 to follow the Executive Session. Also, an athletic apparel contract discussion was added to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

Angi Dilkes Perry opened the floor for public comments.
No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 September 17, 2015 Board Regular Session and Executive Session Minutes
- 5.2 Personnel Changes

MOTION: Andrea Weber moved to approve the Consent Agenda. Diane Downs seconded the motion. Motion passed 7-0.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Ratification of Certified Contract

(Agenda item moved to follow the Executive Session.)

6.2 Facility Review Process

Superintendent Goodall reported the district will conduct a facility review this year, which includes: an inventory of all buildings and district property, a report on facility conditions, future enrollment projections, specific program needs, and a review of energy usage with recommendations. Wayne Layman, Facilities Manager/Safety Officer, provided information on school district property, previous long-term planning meeting minutes, a maintenance staff chart, and a brief overview of building upgrades. Mr. Layman added the district should expect a 12%

increase in utility cost according to the Canby Utility Board. Mr. Goodall noted that as part of the review, the district would look at how we can use district property to the maximum benefit of students and the community. Other considerations are new developments in Canby and the impact on enrollment. An update on the facilities review process will be provided to the Board in December.

A discussion followed regarding potential building reconfigurations to address capacity issues, deferred maintenance needs, and planning for seismic situations. Mr. Layman noted a systematic roof replacement for all buildings should be considered. He added that facilities are up-to-date with building codes.

6.3 Monthly Curriculum Update – Adoption Process and New Teacher Support

Sheryl Lipski, Director of Teaching and Learning, shared a keynote presentation highlighting the work done so far with new teachers. She reported that support is provided for first and second year teachers who are paired up with retired teachers through a mentorship program. In addition, teachers are supported with trainings that focus on their legacy, Canby’s legacy, and creating a work force that meets the needs of students. Positive feedback has been received for the district’s efforts to nurture a culture of support and success.

Ms. Lipski reviewed information provided to the Board in advance of the meeting regarding the Math Instructional Materials Adoption process. She shared that a group of stakeholders (elementary and secondary teachers) have begun to research best practices in mathematics. She referred to the rubric provided by the Oregon Department of Education (ODE) to guide the process with a measurement for each set of materials reviewed. Ms. Lipski emphasized the importance of teacher ownership in the final adoption.

The Board asked for clarification on the selection of materials and how progress is shared with each building. Ms. Lipski explained materials would be selected only if the rubric is satisfied and each committee member shares the information with their peers as part of a regular staff meeting or during Collaborative Team time. The Board expressed appreciation for the work and requested to review the information provided to buildings.

6.3.5 (Added Agenda Item) Athletic Apparel Contract Discussion

Superintendent Goodall explained the district is exploring the option of an exclusive contract with a company for athletic uniforms. Both Nike and Under Armor are interested in a three-year contract with Canby High School. The district would receive \$15,000 each year as well as a 40% discount on purchases with a uniform replacement cycle during the three years. A discussion was held regarding the potential positive and negative outcomes of an agreement. The Board requested more information on what the district currently offers and how much students are required to pay for uniforms. The Board suggested asking for additional funds as part of the contract to support student scholarships. Mr. Goodall expressed appreciation for the feedback and added he would continue to explore options to benefit all students.

6.4 Revisit Goal Setting/Updated Organizational Chart

The Board discussed the superintendent’s goals with regard to measureable progress and requested a revision to clarify goal number two as follows: “Evaluate the probationary employees process to ensure Canby School District hires *and retains only* high performing staff.” The Board agreed to set a tentative mid-year evaluation on February 5, 2016 (Board Work Session) to review evidences of progress and determine if expectations are met.

6.5 Policy/Administrative Procedure Revision – 1st Reading

The Board held a first reading on the following policies:

AC – Nondiscrimination

AC-AP – Discrimination Complaint Procedure

GBM – Staff Complaints

The Board agreed to revise the wording on page 2 of Policy AC to replace “charge” with “complaint”.

7.0 FUTURE AGENDA ITEMS

The following items will be addressed at the next Board Session:

- Spotlight on Student Success – CHS
- C.A.R.E. Award
- Ackerman to Canby High School Transition Report
- Financial Report/Enrollment Update
- Policy 2nd Reading
- Staff Goal Setting and Evaluation Update (November)
- New Website (November)
- Student Discipline and Conduct – Ad Hoc Committee
- At-Risk Youth – Meeting the Needs of All Students

The Board discussed the addition of an update on the data team and state reporting, an update on the homeless liaison and students served, and a report from Trevor Lockwood and his advisory group. In addition, the Board suggested airing the high school parent session on teen marijuana use facilitated by Trevor Lockwood and Officer Greg Larrison on Channel 5 for the community.

Chair Angi Dilkes-Perry recessed the meeting for 5 minutes.

EXECUTIVE SESSION

Angi Dilkes Perry exited the Board from the Board Regular Session and entered into an Executive Session at 8:30 p.m. The Executive Session was held in accordance with ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations.

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagya. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, and Tim Oberg.

It was requested that information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Angi Dilkes Perry exited the Board from the Executive Session and reentered the Regular Session at 9:07 p.m.

6.1 Ratification of Certified Contract *(Agenda item moved to follow the Executive Session.)*

MOTION: Tom Scott moved to ratify the certified contract. Mike Zagya seconded the motion. Motion passed 7-0.

8.0 ADJOURNMENT

Chair Angi Dilkes Perry adjourned the meeting at 9:12 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Vice-Chair