

**Board Meeting Minutes**  
**October 3, 2013**  
**Board Work Session and Executive Session**  
**Meeting Location: Canby School District Office – Meridian Room**

**Board members in attendance** were Brendan Murphy, Kristin Downs, Diane Downs, Angi Dilkes Perry, Tom Scott, Andrea Weber, and Mike Zagyyva. Also in Attendance were Dr. John Steach (Superintendent) and Caryn Davis (Board Secretary).

**Signed in guests:** Traci Hensley

**WORK STUDY SESSION**

**1.0 CALL TO ORDER**

Board Chair, Brendan Murphy, called the Board Work Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

Audience members introduced themselves to the Board.

**3.0 CHANGES TO AGENDA**

Additional topic under Executive Session was added: Labor Negotiations in accordance with ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Chair Brendan Murphy opened the floor for public comments, no comments were made.

**5.0 CONSENT AGENDA**

**Diane Downs moved to approve the consent agenda. Kristin Downs seconded the motion.**

**Motion passed 7-0.**

Included in the Consent Agenda:

- 5.1 Regular Session Meeting Minutes from September 19, 2013
- 5.2 Personnel Changes

**6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

**6.1 CTE Impact & Program Change:**

Pat Johnson, Canby High School Principal, reported to the Board on the following:

- Career and Technical Education (CTE) Program:
  - There are currently 7 programs, reviewed bi-annually.
  - All programs are at capacity for student numbers.
  - Focus shift this year will be towards Manufacturing/Engineering and Health Sciences Careers.
  - A computerized numerical control (CNC) machine, costing around \$30,000, is needed to properly support the manufacturing program.
  - Currently working on the writing of the CTE Revitalization Grant to incorporate the CNC machine cost.
  - Harmony Campus, offered at Clackamas Community College, offers students a free online, entry level, health fields program, which the school has been utilizing.
- School to Career Program
  - The certificated position was eliminated and Jamie Netter will assume a supervisory role.
  - TA program and proficiency based credits will be back under teacher supervision.
  - Job shadow placements, mock interviews, career related workshops, and work ethics are examples of what the School to Career Program offers.

- Over 100 students were placed in internships last year, out of around 150 requests.
- Getting students placed in medical career internships has been difficult.
- Job-shadows are the 1st priority this year; Internships will likely happen after 1st trimester.
- Athletic Trainer Internships are still a very popular offering.
- ASPIRE Program
  - Jamie Netter will be overseeing the program.
  - Brenda Brainard, last year's ASPIRE coordinator, will get the program up and running, Jamie will help facilitate that.

Andrea Weber asked if there was any feedback regarding what the students felt about the programs.

Pat Johnson replied that they had completed a survey as part of the grant requirement and the results were with the Department of Education, he hasn't viewed the results yet.

### **6.2 OSAA**

Pat Johnson reported to the Board the reclassification for Canby High School. Every four years the State looks at school sizes and reclassifies accordingly. Three handouts were distributed: OSAA Computation of 2012-13 ADM, OSAA Classification and Districting Committee, and 2011-12 Membership Map. Pat went over the handouts and discussed proposed classifications.

### **6.3 Grading Practices**

Dr. Steach explained that the ambiguity, within the requirements HB 2220, has been frustrating to districts State-wide. Although HB 2220 did not mandate changing our grading practices, if we hadn't, we would have been required to comply with new reporting requirements that would have been even more difficult to implement. There are definite problems with HB 2220, such as how higher education translates the 1,2,3,4 grading scores. Regardless of the possibility that the State may change these requirements in a year or two, we still need to go forward with this grading practice restructure.

Pat Johnson reported that at the high school they began the process of horizontally aligning their curriculum during the 2011-12 school year. Despite Union issues slowing down process, it is still moving along. Currently, they are using weighted standards based grading practices, in their progression towards proficiency based grading. They are working on their assessments and how much weight to give formative versus summative assessments. All teachers teaching the same class are currently using the same weighted scale. Pat distributed and explained a sample progress report to the Board.

Jennifer Turner, Baker Prairie Middle School Principal, explained their school's processes for grading. Three times a year, each department comes up with a common summative assessment. Everything their school is working on, they are sharing with Ninety-One School, although Ninety-One has a different process that they are currently using. Jennifer went over an example of the process used when they are creating a summative assessment.

Pat Johnson explained that the time spent in collaborative teams has helped with the teachers accepting this change.

Marilyn Wood, Director of Student Achievement – Elementary, distributed and explained the samples of report cards given out in the Board Packet and distributed at the meeting. She described the process that was used in determining which areas within the Common Core State Standards they would use on the report cards. They also worked to achieve correlation with the high school and the middle school grading practices. The report cards are a work in progress, there is still lots more to do with it.

Dr. Steach explained that they wanted to have OAKS data feed into the report card, but it isn't possible now, and they are not sure if it will be doable any time in the near future.

Marilyn Wood reviewed the elementary report card descriptor's handout titled: Elementary Report Card Descriptors - 2013-14 Proficiency Levels in Meeting Academic Standards. She reported that they have a Report Card Committee, staff trainings, letters going home to parents, parent meetings, and other avenues that are all helping to implement and communicate the new grading practices.

Sam Thompson, Carus School Principal, distributed and went over the following handouts: Standards Based Grading: Separating Academic Abilities From Work Behaviors, Student Work Behavior Rubric, and Grade 6: Oregon Focus On Math Map 2013-14. He explained the process that some of their teachers are using to communicate with parents

about the new report cards and how to interpret them. Communication with parents during this year will be very important so they understand what they are seeing when they view their child's grade. The process is not perfect, but it is a lot better than where we were before. The new grading procedures have created many opportunities for great conversations.

Jennifer Turner reported to the Board that she was having issues with Synergy and accessing current student grade information, this problem was creating a great deal of stress for her and her staff.

**6.4 CHS Softball Complex**

Wayne Layman, Facilities Manager, is hopeful that next week we will have a formal approval of the construction plans. Everything is ready to roll as soon as that happens.

Tom Scott asked what the percent was for kids working on the construction projects versus sub-contractors. Pat Johnson explained that the only sub-contractors they hire have to be able to teach kids their trade as they work. There are certain processes, like the actual pouring of concrete, which the kids don't participate in. But they would participate in the set up and tear down prior to and after the pouring.

Pat Johnson distributed a handout of possible scoreboard examples from Daktronics. Funds for additional scoreboards, beyond the softball complex, which include both gyms and the stadium, are being purchased using fundraised or donated money.

**6.5 Levy – Survey Estimates**

Dr. Steach reflected that at the September 5th Work Session, the Board discussed the possibility of considering a future Levy proposal. The Board expressed, at that time, 1) that they would be more comfortable if the community came to the Board with the suggestion of running a levy and 2) that they would like to possibly survey the community to find out where they are at, in regards to school support. Two different survey companies submitted proposals. One is a more generic and inexpensive survey and the other is more detailed and expensive. Dr. Steach asked the Board how they felt about having a survey.

Mike Zagyya: The emphasis should be on patrons, not necessarily parents, so the generic survey wouldn't work.

Diane Downs: With current legislation passages, voters may think we have a potful of money, and may be unlikely to give us more money until they see what we have done with that money.

Mike Zagyya: Patrons would possibly think our funding issues are good, but they aren't.

Angi Dilkes Perry: Based on what I am seeing at the State, the climate does not support levies right now.

Diane Downs: I would like to wait and see what happens with the North Marion levy that runs in November.

**6.6 Charter School Application**

Dr. Steach informed the Board that a charter school application could potentially be presented to the Board at the November Regular Board Meeting. He informed them that there are many specific steps that a charter school must take, prior to applying; an applicant must submit a completed application packet prior to the first Monday in December. The Board needs to begin preparing for this application by knowing the regulations involved. Dr. Steach will meet with the charter school administrator and verify the application's completeness, prior to the Board spending additional time on this issue.

**6.7 District Strategic Plan**

Based on the many changes that the District is going through at this time, the Board would like Dr. Steach and other staff members to wait a couple months before progressing on this agenda item.

**6.8 Excise Tax Resolution**

Dr. Steach presented Resolution 2013-14/002 Amendment to Construction Excise Tax to the Board for approval.

**Diane Downs moved to approve Resolution 2013-14/002 Amendment to Construction Excise Tax, Angi Dilkes Perry seconded the motion. Motion passed 6-0. Tom Scott abstained from the vote.**

**6.9 2<sup>nd</sup> Reading and Adoption New Policy DFGA**

**Andrea Weber moved to adopt Board Policy DFGA - Sale of Real Property, Diane Downs seconded. Motion passed 7-0.**

**6.10 2<sup>nd</sup> Reading and Adoption Revised Policy FEF**

**Diane Downs moved to adopt Board Policy FEF - Construction Contracts - Bidding and Awards, Tom Scott seconded. Motion passed 7-0.**

**EXECUTIVE SESSION**

Brendan Murphy exited the Board from the Board Work Session and entered into an Executive Session at 9:50 p.m. in accordance with ORS 192.660 (2)(b) to consider the dismissal or disciplining of, or hear complaints or charges brought against, a board member, employee or contractor, with possible action to follow and ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Board members in attendance were Brendan Murphy, Diane Downs, Kristin Downs, Angi Dilkes Perry, Mike Zagya, Andrea Weber and Tom Scott. Also in attendance were Dr. Steach, Superintendent, Tim Oberg, Director of Human Resources, and Caryn Davis, Board Secretary.

It is requested that information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Brendan Murphy exited the Board from the Executive Session and reentered the Work Session at 10:32 p.m.

***6.11 Termination Decision, if needed***

**Mike Zagya moved to accept the termination recommendation from Dr. Steach, Andrea Weber seconded. Motion passed 7-0.**

**7.0 FUTURE AGENDA ITEMS**

- Synergy
- Policy Updates
- Technology Discussion
- State Report Cards
- ESD Opt Out
- Elementary Math
- Budget/Enrollment Status
- Report Cards and Grading

**8.0 ADJOURNMENT**

Brendan Murphy adjourned the Work Session at 10:42 p.m.

Respectfully Submitted:

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Caryn Davis  
Board Secretary

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Brendan Murphy  
Board Chair