

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Regular Session and Executive Session
January 18, 2018
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Tom Scott (Chair), Rob Sheveland (Vice-Chair), Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagya. Absent Board member was Angi Dilkes Perry. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Laretta Manning, Michelle Riddell, Sam Thompson, Jennifer Turner, Andy McKean, Cherie Switzer, Greg Dinse, Kimie Carroll, Travis Opperman, Angie Navarro, Rudyana Rivera-Lindstrom, Marilyn Wood, Stefanie Agar, Daren Gilbert, Chris Gilbert, Jada Rupley, Jon Eyman, Linda Brown, Christine Taylor, Galina Dobson, Heather Sparks, Steve Matthias, Jessica Matthias, Angela Horst, Whitney Bonner, Joshuan Perez Rodriguez, Elvia Rodriguez, Connor Culbertson, Denise Culbertson, Delilah Hager, Brynne Hager, Jared Hager, Peyton Morris, Shelly Morris, Bryan Morris, Gabe Martinez, Diana Granados, Kyra Blair, Jennifer Blair, Celeste Gomez Lopez, Alberta Lopez Basilio, Daisey Mendoza Navarro, Marisol Mendoza, Miranda Rubio Ocegueda, Elsa Lopez Ocegueda, Logan Brenner, Eric Brenner, Vandessa Brenner, Rachelle Gensman, April Gensman, Chaz Elizondo, Eirn Yonally, Aiden Cofflin, Nicole Cofflin, Violet Enriquez, Yvette Villalobos, Miles Mott, Justin Mott, Ximena Barajas Romero, Maria Romero, Haidee Jimenez Uribe, Karina Uribe, Andrea Rodriguez Sandoval, Erica Sandoval, Alex Lopez Ramos, Kuis Lopez Flores, Sara Fusselman, Kristen Wohlers, and Nicki Salisbury.

1.0 CALL TO ORDER

Board Chair Tom Scott called the Regular Board Session to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

Trost Elementary 3rd grade students led the flag salute. The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Spotlight on Student Success Trost Elementary

Principal Angie Navarro introduced 3rd grade teacher Whitney Bonner and students: Joshuan Perez Rodriguez, Connor Culbertson, Delilah Hager, Peyton Morris, Gabe Martinez, Kyra Blair, Celeste Gomez Lopez, Daisey Mendoza Navarro, Miranda Rubio Ocegueda, Logan Brenner, Rachelle Gensman, Chaz Elizondo, Aiden Cofflin, Violet Enriquez, Miles Mott, Ximena Barajas Romero, Haidee Jimenez Uribe, Andrea Rodriguez Sandoval, and Alex Lopez Ramos to present on classroom activities at Trost Elementary (Dual Language Immersion Program). Mrs. Bonner showed a video highlighting ways in which students engage in learning and students shared about their experiences in English and Spanish. Students also demonstrated an interactive online game with participation from Board

members and Superintendent Goodall.

4.2 C.A.R.E. (Canby Area Recognition of Excellence) Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced January's recipient: Chris Gilbert, English Language Development Teacher and Migrant Coordinator at Canby High School. Mr. Goodall and Principal Greg Dinse acknowledged Mr. Gilbert for his work with Latino students. Associate Principal Kimie Carroll nominated Mr. Gilbert because he is an advocate for students and contributes to their success. Marilyn Wood, C.A.R.E. Committee member, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

4.3 Board Recognition

Superintendent Goodall announced January is School Board Recognition Month. He acknowledged the dedication and volunteer work of the Canby School District Board of Directors to provide direction for the district and to help students succeed. In appreciation, K-8 Principals presented board members with artwork created by students and Canby High School Principal Greg Dinse presented board members with gifts from Canby High School students and staff.

4.4 Public Comments

Tom Scott opened the floor for public comments.
No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 December 14, 2017 Board Regular Session and Executive Session Minutes
January 4, 2018 Executive Session; Board Work Session and Executive
Session Minutes
- 5.2 Personnel Changes

MOTION: Rob Sheveland moved to approve the Consent Agenda with minutes as amended; Andrea Weber seconded the motion. Motion passed 6-0.

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- On January 3rd, a team of administrators and I attended the second seminar on Equity hosted by the Clackamas ESD. The keynote speaker was Carmen Urbina on the topic: "Developing an Equity Lens to Address Cultural and Linguistic Gaps of our Systems in order to Support our Students."
- Preparations have begun for the upcoming budget season.
- On January 9, K-12 Administrators participated in Level 1 Threat Assessment Training facilitated by Tom Sonoff, County School Threat Assessment Coordinator. All districts in Clackamas County, except one (Oregon Trail) have committed to implementing this model together.
- I am gathering information from each school regarding homework policies and will be coordinating a committee to address the district's vision/philosophy on homework.

- Attended Rotary last Friday with speaker Congressman Kurt Schrader.
- I will be facilitating a Latino Parent Focus Group meeting on January 25th with Education Equity Coordinator: Rudyane Rivera-Lindstrom. We hope to encourage parent engagement and understand concerns impacting the Latino community.

7.0 BOARD COMMENTS

Angi Dilkes Perry: Absent

Mike Zagyva: Pass

Sara Magenheimer: Pass

Andrea Weber: Attended the Baker Prairie Middle School Geography Bee. Students performed well and four teachers participated; it was an exciting event. I had the opportunity to teach two Junior Achievement classes for second grade students at Carus Elementary. Attended the Clackamas Community College president finalist forum with Jessica Howard, a great candidate.

Diane Downs: Pass

Rob Sheveland: Pass

Tom Scott: Pass

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 2018-2019 Clackamas Education Service District (CESD) Local Service Plan (LSP)

Clackamas Education Service District Superintendent Jada Rupley presented the 2018-2019 Clackamas Education Service District (CESD) Local Service Plan (LSP) along with Board Chair Linda Brown and Board Member Jon Eyman. It was noted that copies of the LSP would be provided following the meeting.

Superintendent Rupley acknowledged the work of Canby School District leadership to engage in CESD training opportunities and participate in CESD advisory roles. She highlighted shared staff members: Education Equity Coordinator Rudyane Rivera-Lindstrom and Technology Manager Bret Adkins. In addition, Superintendent Rupley acknowledged CSD Board Member Andrea Weber for her service on the CESD Budget Committee.

Ms. Rupley reviewed the process for development of the LSP and shared CESD participated in an external management review of services resulting in a new leadership team and services. In addition, the CESD Board engaged in a strategic planning process.

Superintendent Goodall noted Canby School District has benefitted from a strong partnership with CESD. He added new leadership is making gains in the right direction to support districts, students, and their families.

MOTION: Diane Downs moved to approve the 2018-2019 Clackamas Education Service District Local Service Plan; Rob Sheveland seconded the motion. Motion passed 6-0.

8.2 Monthly Curriculum Update: Elementary Language Arts

Director of Teaching and Learning Sheryl Lipski introduced 1st Grade Teacher Sara Fusselman at Knight Elementary; 2nd and 3rd Grade Blend Teacher Nicki Salisbury at Ninety-One School; and Elementary Teacher On Special Assignment (TOSA) Maggie Lowe to present on implementation of the Elementary Language Arts program. Ms. Fusselman

provided examples of *Benchmark* (Grades 1-2) leveled readers and demonstrated the curriculum's new online learning tools. She discussed ways in which students engage with the text and have access to read-aloud options as well as a library of online books for additional resources.

Ms. Salisbury described the *Reach for Reading* (Grades 3-5) curriculum is themed and comprehensive. She shared benefits include: leveled readers, targeted skills, material alignment, and access to videos and additional articles. She noted students feel they are reading at the appropriate level and expressed the material is interesting and engaging.

The Board requested clarification regarding the leveled instruction. Ms. Salisbury responded the curriculum provides adequate options and supports for leveled instruction.

8.3 Division 22: Standards for Public Elementary and Secondary Schools 2017-2018 Assurances Report to Community

Ms. Lipski reviewed the Division 22 Assurances 2017-2018 compliance and reporting requirements regarding all Standards for Public Elementary and Secondary Schools as set forth in Oregon Administrative Rules (OARs) 581-022-2305. A report to the community is required by February 1 followed by submission to the Oregon Department of Education (ODE) by February 15.

Ms. Lipski discussed the district is in compliance with all areas except the Human Sexuality Education OAR. The OAR requires a comprehensive plan for human sexuality instruction developed by staff, parent, and community stakeholders. Ms. Lipski shared the district is currently participating in a Clackamas Education Service District (CESD) Health Standards work group for support in understanding the content standards and plan development.

Ms. Lipski added a community based plan would be developed for reviewing health curriculum in consultation with district administrators. It was noted the process would likely be completed in the fall of 2019. The Board requested an update in late February or early March.

8.4 Financial and Special Funds Report, Enrollment

Ms. Lapp reviewed the Canby School District Financial Report as of December 31, 2017. The Construction Excise Tax (CET) fund balance is \$686,754.63; a final payment for replacement of the high school chiller was made. The Turf Replacement fund balance is \$236,612.75. Ms. Lapp discussed 2018-19 enrollment projections were submitted to the state. She provided clarification on how state school funding is determined noting current funding is based on 2016-17 student enrollment.

Ms. Lapp noted the district would apply for the TAP (Technical Assistance Program) grant to help with costs associated with the facilities assessment and long-range plan.

Ms. Lapp reviewed the Month End Enrollment Summary as of December 31, 2017. Total enrollment is 4,582 students, a decrease of 20 students from the previous month. Ms. Lapp reported the trend is similar to previous years. Parrott Creek Ranch (PCR) student enrollment is 20 students and the district will receive funding for those students.

(Added) CHS Construction Class Project Site Tour

Tom Scott shared he had the opportunity to visit the proposed CHS Construction Class project site with teacher Darren Monen. He offered to coordinate a time for Board members to participate in a tour. Board members were agreeable and tentatively arranged a visit on January 23rd at 8:15 a.m. It was discussed that a confirmation via email would be provided.

9.0 FUTURE AGENDA ITEMS

- Establish Open Enrollment Openings
- Assessment Preparedness
- Start/End Time | STA Recommendation
- Budget Hearing and Amendment

An update on the Human Sexuality curriculum was added to board agenda in late February or early March.

10.0 GOOD OF THE ORDER

No additional items were discussed.

EXECUTIVE SESSION

Tom Scott exited the Board from the Board Regular Session and entered into an Executive Session at 7:56 p.m. Board members in attendance were Tom Scott (Chair), Rob Sheveland (Vice-Chair), Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagyva. Absent Board member was Angi Dilkes Perry. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp (Director of Finance), and Michelle Riddell (Director of Human Resources).

The Board met in Executive Session to conduct deliberation with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d); to conduct deliberations to negotiate real property transactions pursuant to ORS 192.660(2)(e), and to review and evaluate the employment-related performance of the Superintendent, pursuant to ORS 192.660(2)(i), which allows the Board to meet in Executive Session for that purpose.

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Tom Scott exited the Board from the Executive Session and reentered the Regular Session at 9:11 p.m.

REGULAR SESSION

Tom Scott adjourned the meeting at 9:11 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Chair