

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION AND EXECUTIVE SESSION
January 17, 2013**

REGULAR SESSION

1.0 CALL TO ORDER

Chair Kraft called the Regular Session to order at 6:30 p.m. in the Canby High School Omni room on January 17, 2013. Board members in attendance were Ty Kraft, Tom Scott, Diane Downs, Andrea Weber, Kristin Downs and Brendan Murphy. Board member Andy Rivinus was absent from the meeting. Also in attendance were Superintendent Steach, Linda Martin, Matt Olson, Frank Bermudez, Milt Dennison, John Eyman, Greg McKenzie, Julie Stoltzfus, Mary Knigge, Tim Oberg, Judge Darling, Pat Johnson, Brenda Splitstoser, Angie Navarro, Jesus Navarro, Bob Backstrom, Cindy Bauer, Susie Strangfield, Greg Perez, Mike Kyle, Christine Taylor, Rob Rayfield, John Savory, Traci Hensley, Shawn Hensley, Bonnie Marsh, Shirley Blacker, Steven Greenhan, Laurie Hein, Rex Hagans, Mack Woods, Jaclyn Carter, Kris Millar, Wilson Davenport, Paul Carter, Chelsea Kendall, Chad Kendall, Stefani Carlson, Kristen Martin, Paul Geibel, Colleen Humson, Tyler Smith, Keith Mason, Aimee McKibbin, Rob McKibbin, Stacy Sprange, Stacy Fulks, Christie Pierson, Jason Gingerich, Naomi Gingerich, David and Bobbie Engebretson, Sherry Smith, Tyler Smith, Nathan Campbell, Debbie Goff, Darcy Steele, Joe and Carol Ruwich, Kimie Carroll, Sam Thompson, Christie Gallagher, Jennifer Turner and several others that did not sign in.

2.0 INTRODUCTIONS & FLAG SALUTE

The audience introduced themselves and Milt Dennison led the flag salute.

3.0 CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Chair Kraft announced we will take public comment on the Trost Magnet School discussion during Addendum 9.3.

January is Board recognition month and Superintendent Steach thanked the Board for their time, effort and commitment, and the countless hours they give researching topics to help serve our staff and students. He presented them with a 2013 calendar from the Canby High School Art Department. Knight Elementary and Canby High School also gave them a token of appreciation.

Rob Rayfield introduced students from the Winter Percussion group who gave a preview of their competitive show. The CHS Marching Band placed 6th in their class in the Northwest Marching Band Championships and have participated in the

Portland Starlight Parade for the last three years. Rob also announced the CHS Marching Band received an invitation to participate in Portland's Grand Floral Rose Festival Parade this year.

Superintendent Steach, Matt Olsen and Frank Bermudez presented the January CARE Award winner, Joe Ruwitch with a plaque and gift certificates of his choice. Joe was nominated by Judge Deanne Darling on behalf of her daughter, giving thanks and appreciation for making her pay attention in class. Now a chemistry major, she is grateful to him for instilling lifelong learning in her life.

Ty Kraft announced three Budget Committee openings and four alternate openings needing to be submitted by February 22 for appointment by the board on March 21.

5.0 SPOTLIGHT ON STUDENT SUCCESS

Baker Prairie Middle School Principal, Jennifer Turner presented a slide show representing the Korean Studies Program visitors from Annam Middle School and the activities and interactions with their host families. She noted the students have developed an amazing relationship in such a short time. In April, Baker Prairie students will be traveling to Korea for their visit.

6.0 SUPERINTENDENT'S REPORT

Superintendent Steach announced the District will partner with the Canby Educational Foundation promoting a Teacher Adoption Program. The funds left from the Save Our Schools campaign will also help with funding. The program will center on asking the community to "adopt" a teacher or classroom (or possibly a school depending on the need). Teachers can complete a form identifying their classroom needs and include some specifics about themselves or the class. Advertising will also be done in the Canby Herald and area churches.

John also discussed the impact of the Governor's proposed budget reducing funding for Oregon ESD's by \$120 million. The impact to Canby will be a \$600,000 loss, equivalent to six teachers.

John noted with the retirement of our Publications Manager and continued budget constraints, the district website has not been updated as often this year. In the near future, student intern, Anna Marine will be updating the District webpage with current stories.

At the Canby Kiwanis meeting this week, John presented the State of the Schools address discussing the 40-40-20 plan and the mandated path and initiatives before us. He will also be presenting to the Canby Chamber and Canby Rotary in the week's to come.

7.0 BOARD COMMENTS

Andrea Weber attended the Korean Welcome Ceremony and found the student speakers very poised and sent kudos to the music performers. The ASPIRE program she volunteers in has received a large number of college applications and after she toured the OSU Engineering buildings she feels has more knowledge about their campus and programs.

Kristin Downs also attended the Baker Prairie Korean Welcoming, noting the wonderful opportunity for students to come together to learn about each others culture. The choir and band performance at the middle school level was amazing. She attended Collaborative teams at Ninety-one, the girl's basketball game with new coaching at the high school level. She shared her concerns at the administrative level with new graduation requirements, Oaks testing to Smarter Balanced, the Achievement Compact, Common Core State Standards, Star Protocol, text books, data dashboards, eSis to Synergy, a new report card system, teacher evaluations, and budget reductions all over and above their regular duties. She has worries of relationships being jeopardized and encouraged the administrators to talk with the board and give them a better idea of how they are feeling.

Tom Scott judged the Geography Bee and was very surprised at what the kids knew. His family is also hosting one of the Korean students and they whole family has found it an awesome experience. He also thanked Jennifer Turner and John VanAcker for their countless hours in organizing the visit.

Diane Downs attended the Math Studio work at Carus and thanked Superintendent Steach and administrators for the gifts for Board appreciation.

Brendan Murphy commented on the horror in Newtown and thanked administrators and teachers for reaching out to the students. He also was involved in the Baker Prairie project of making snowflakes for the Newtown students. Brendan attended the 8th grade Social Studies curriculum alignment process between Baker Prairie and Ninety-one School and was encouraged by the collaborative process. Also he and Superintendent Steach were involved in the City of Canby visioning process as to what Canby would look like in 25 years. The schools were discussed with these plans but he would like to see more involvement between the community and schools. There are so many expectations of our at the state levels.

Ty Kraft thanked everyone for his recognition gifts.

8.0 CONSENT AGENDA

8.1 MINUTES

Minutes of the December 20, 2012 Regular Board meeting and Executive Session are provided in Addendum 8.1.

8.2 PERSONNEL CHANGES

Personnel Changes are provided in Addendum 8.2.

MOTION: Diane Downs moved to approve the minutes and personnel changes as provided in Addendum 8.1 and 8.2. Andrea Weber seconded the motion. Motion passed 6-0.

9.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

9.1 Financial Audit Report

Julie Stoltzfus representing Wilcox Arrendondo & Company reported on the audit of the Canby School District financial statements of the governmental activities, each major fund, and the aggregate remaining fund information for the year ending June 30, 2012.

The district received an unqualified opinion, the highest scoring rating available, as well as being awarded a certificate of excellence in financial reporting.

Some areas of concern involved timely bank reconciliations, not receiving requested audit information in a timely manner, and grant compliance requirements. Ms. Stoltzfus did note that staffing changes, shortage of staff, and new accounting software were an obstacle. She thanked our new Director of Finance Mary Knigge and her staff for their help. Superintendent Steach also commended Mary for her work and the smooth transition with the obstacles of learning two new finance systems.

9.2 CESD Local Service Plan

Clackamas ESD Board Chair Jon Eyman announced they are also seeking district board members to serve as budget committee members and encouraged the board members to apply.

Milt Dennison reported on December 19, 2012, local school district superintendents took action approving the services outlined in the new Local Service Plan. The recommendation from the superintendents was discussed and approved by the Clackamas ESD Board of Directors.

He discussed the four areas of services: Programs for Children with Special Needs, Technology Support, Administrative Services, and Resolution Services. Also discussed in the Annual Report of Resolution Services by District and Average Daily Membership. Milt also discussed the impact as previously stated by Superintendent Steach on the impact of the Governor's proposed budget.

MOTION: Andrea Weber moved to approve the 2013-14 Local Service Plan and the 2011-2012 Annual Report as submitted. Diane Downs seconded the motion. Motion passed 6-0.

9.3 Trost Magnet School

Superintendent Steach shared information on the discussion and correspondence that has taken place as follows:

- September 20, 2012 board meeting – Class size impact
- Letter to Trost parents notifying them of November 1 board meeting for input and comments
- November 1, 2012 board workshop regarding DLI Program overview, class size update and Magnet School discussion.
- December 20, 2012 Trost Magnet School discussion
- Letter to Trost parents and Carus parents
- January 17, 2013 Survey review and public input

The Dual Language Immersion program provides an opportunity for students to receive the same curriculum in all content areas while being taught in a combination of English and Spanish. Classes are comprised of 50% students with English as their predominant home language and 50% students with Spanish as their predominant home language. For the English speakers, this program provides them the opportunity to learn Spanish at an early age. For the Spanish speakers, the program provides the best research based program for long-term English acquisition.

This program was initiated in 2005 with two initial kindergarten classes. Each year, there has been a waiting list for kindergarten enrollment. This past year, a third section of kindergarten was added allowing for 88 students to voluntarily enroll in this program. Of the 370 students residing in the current Trost boundary, 260 are enrolled in the DLI program and 110 have chosen not to participate in the DLI program. The district also buses 150 students from other areas in the district to Trost to help ensure this 50% balance is maintained.

There is one 7th grade DLI class at Baker Prairie and noted the GPA of non DLI students is 3.02 and DLI 2.99.

The current average class size in the non-DLI classes is 18.7 students compared to a district average of 27. The cost to the district of maintaining these low class sizes is approximately \$30,000 per classroom. The next highest cost per class due to enrollment limitations is Carus at \$12,000. The proposal before the Board of transferring a majority of the non-DLI students to Carus would allow the district to serve the projected 30 more students next year with two less staff members. The district would also be able to serve up to 60 additional students with no additional staffing.

Superintendent Steach also discussed target class sizes and the cost of empty seats and the budget concerns as follows:

- No longer available cash reserves - \$1.5 million
- PERS rate increase - \$2.5 million
- Current reduction day savings - \$1.3 million

- Possible ESD reconfiguration impact - \$0.6 million
- Total “shortfall” \$5.9
- Governor’s budget increase (with PERS \$3.3 million)

Another impact is mandated Full Day Kindergarten for the 2013-2014 school year. He also discussed the results of the staff and parent survey.

Ty Kraft opened discussion to the public.

Bob Backstrom does have sympathy regarding finances and the tough decisions needing to be made, but he is invested in the community and thinks we are not doing a good job of getting the word out to the community. We should have more people involved in making a decision. He wants to know why we are not teaching Korean, Japanese or Chinese, as there are many more job opportunities with Asian companies, not south of the border, and doesn’t think Spanish will provide those same opportunities.

Jaclyn Carter stated when she moved to Canby she wanted her child to learn math, reading and writing basics. She doesn’t want her family pushed out of the school. She wants to know if the DLI program is viable, does it work? She wants the program eliminated and boundaries changed for Lee. She’s also not impressed with the Trost report card and feels the kids in DLI are not getting a good education.

Paul Carter is disappointed that the rumors quoted earlier in the Canby Herald came true. He doesn’t want his kids to attend Carus and feels he should be able to choose where they attend. It wants to be part of school functions and it would be difficult as he works in the opposite direction. He believes we are segregating students and the DLI program needs to be eliminated. He thinks it’s a fun project, but we have imbalance. We shouldn’t be busing like in the 60’s. Students are not learning good English in the program and students need constant tutoring. He also feels Japanese, Mandarin and German should be taught.

Kris Millar built her home in the Trost boundary 11 years ago and would not have built there if she’d known they were going to be forced out. She wants their school back and wants a magnet school relocated to another school. She also wants to know if students from other districts pay tuition. She doesn’t understand why there is only one class at Baker Prairie. Superintendent Steach explained due to funding reductions we were only able to offer one class.

Kristin Martin has a 2nd grader at Trost who has trouble reading and he doesn’t qualify for help. She wants to know why her student can’t learn to read and write. She wants to know why the DLI classes are only at Trost and wants to know why we can’t have two classes at each of the schools. She lives one block away and can’t support this since her 2nd grader can’t read and moving is not an option. She also feels we should communicate with the whole community.

Colleen Humson greatly appreciates those who serve, however after doing research on Magnet Schools in Chicago found with them came a huge shift in poverty consistent with racial isolation and a decline in home values. There was also a rise in violence in the schools and neighborhood. She noted minority children thrive in integrated schools and continue on to college. If we have 30 students in a class, people need to step up and be there to help.

Sherri Smith has a 5 year-old going to Trost next year and if her neighbor hadn't told her about this she would never have known. She is concerned about the Trost report card and the school being identified as a school needing improvement. She also shared the report card statistics. She also noted the only thing positive about the program was the GPA of the non DLI and DLI students at Baker Prairie. Superintendent Steach informed the audience we didn't show adequate growth because of 20 special education students and eight of the students were new to the district. Needing improvement had nothing to do with DLI or non-DLI.

John Savory has been a resident of Canby for 19 years. He's sympathetic to the financial burden of the administration, but disagrees with Kristin regarding relationships. The business of schools is to educate. He said this thing "smacks" of segregation and we should eliminate the DLI program, it's costly and ineffective.

Tyler Smith appreciates what the board does, however, asked, begged and cautioned them to not make a huge mistake. This is a tragedy waiting to happen and is a picture of total mismanagement with bigger ramifications. He feels it was kept quiet with racial undertones. Kids should not have a 1 ½ hour bus ride to Carus. He noted it would make the community undesirable with low income and minority families in this controversial program of hand picked students. He does not want his child to be an experiment. If we have empty seats open up enrollment or expand Lee over to the empty space at Ackerman. He said the Board should void making a tragic mistake.

Stacy Fulks feels she's being pushed out and will be talking to her lawyer along with people at Trost.

Mack Woods now has more answers than questions. He said it's obvious we need a new leader and should talk to an attorney. It looks like red-lining, segregation and hypocrisy to him. Over 40 years ago we weren't teaching things like sex education or other controversial topics. Due to defamation of Superintendent Steach's character, Chair Kraft asked Mr. Woods to please stop. Mr. Woods said he didn't mean to offend anyone, but facts are facts.

Steven Greenholm lives close to Trost and does not understand the need for DLI. He stated it just doesn't seem to all be worth it and wants to know why funding can't be spread out.

After graduating from Canby High School, Wilson Davenport was away from Canby

for 20 years . He has a student at Trost, Baker Prairie and Canby High School and moved here due to the long commute. If his student is moved to Carus he will have another long commute. He wants the boundaries remapped on how the schools are laid out. He also knows of teachers that have moved their kids from Trost.

David Engebretson doesn't envy the choices with budget concerns, however Canby is not going to be a desirable place to live. He said his children will not go to Carus, noting how is it not reasonable to send them so far away when they live so close. Even though the spreadsheets gave perspectives and it's obvious DLI pays more, but it also costs more for transportation. He asked the Board if they cared about students or the money it brings to the budget.

Nathan Campbell has a two year old and noted what he sees with the program is it doesn't work well. Budget concerns shouldn't come first, kids need to successfully learn to read and write in one language. Cut other programs. If you are looking to inherently find money by shipping kids out then a lot more work needs to be done. He doesn't have much experience with dual immersion, but indication is that students don't do well. He also noted when you drive by the school it's obvious what's going on by the color of the children's skin.

Rex Hagans presented a highly different perspective. He also doesn't want to see students bussed, however, after 10 years on the Budget Committee we have had to make numerous cuts and have to look at the best options. He encouraged people to get involved at the budget meetings noting he hasn't seen any of them volunteering their time to serve. He noted Dual Language Immersion is effective and works, with the ultimate goal to speak English. It is not segregation, the program comprises of an equal number of non-speaking Spanish and Spanish speakers with a waiting list for openings.

After listening to public input, the Board requested the following additional information for the next meeting:

1. Perspectives from the non-DLI teachers on the options of combination classes or going to Trost.
2. What the staffing will look like if the change is not made (class sizes and combination classes).
3. The number of transfer students in the DLI program from within the district and from outside of the district along with how many of each of these are native English speakers and how many are native Spanish speakers.
4. Boundary options that would shift students to possible combinations of Lee, Carus and 91.

Chair Kraft recessed the meeting at 9:54 p.m. and reconvened at 10:05 p.m.

9.4 Security Procedures

Superintendent Steach noted like many other schools across the country, Canby has initiated discussions focused on safety and emergency response. Extensive work has been done in the past to bring the district up to standards. Over the next several months, the district plans to review the following areas and make needed adjustments.

In addition to building principals are evaluating their own facilities and procedures and the Canby Police Department is reviewing the district emergency response guide. The schools also have lock-down drills as well as fire drills. The biggest gap in the emergency guide seems to be standard terminology used across the country. Superintendent Steach said it would be nice to have an actual drill with actors, but we don't have the time or staff.

9.5 Open Enrollment

In accordance with HB 3681 and policy JECB, the district must determine by March 1, the available open capacity at each school and each grade level. It was the general consensus of the board to open Canby High School, Baker Prairie Middle School and Ninety-one School, however until a decision is made on Trost, the number of available seats at the other schools is not known. There was also discussion on how to market the CTE Program at the high school along with the CTE revitalization grant internships.

9.6 Budget Calendar

Director of Finance, Mary Knigge reported Local Budget Law recommends the Board adopt a budget calendar each year. The calendar is a guide for school districts and includes a sequence of events that influence decision-making. Meetings, hearings and publication requirements are included on the calendar. There is also a Budget 101 information workshop scheduled for April 8, 2013 in the Canby High School, Fourth Street Center, room 1.

MOTION: Diane Downs moved to approve the Budget Calendar as provided in Addendum 9.6. Brendan Murphy seconded the motion. Motion passed 6-0.

9.7 Financial Statement/Enrollment

Mary reported revenues appear to be coming in as anticipated with small increases/decreases in budgeted areas which, in the end, offset each other.

Year-to-date expenditures reflect the actual monthly costs of doing business and four months of salaries for most employees. The remaining contractual obligations to employees for the 2012-13 school year and the 3.5 day payback for teachers and central office staff is reflected in the projected amounts.

The current estimate for the June 30, 2012 ending fund balance is \$1,822,996 and within the Board approved amount. Historically, the District has underspent projected amounts and, although we are doing a lot with very little, we continue to look for efficiencies and save where we can. Any unspent dollars this year would help offset future increases in costs.

9.8 Achievement Compact

Superintendent Steach reported in accordance with SB 1581 the Achievement Compact Committee is responsible to:

- Develop plans for achieving the district's outcomes, measures of progress, goals and targets, including methods of assessing and reporting progress toward the achievement of goals and targets.
- Recommend outcomes, measures of progress, goals and targets to be contained in the district's achievement compact for the next fiscal year.
- Present recommendations in a report to the School Board no later than February 1 of each year.

Following this, the Board is responsible to:

- Communicate compact development to all stakeholders during the budget process.
- The School Board shall file the advisory committee's report with each achievement compact.
- Submit second compact prior to July 1st, 2013,

On Dec. 17, State Chief Education Officer Rudy Crew sent a letter to board chairs and superintendents concerning the Oregon Education Investment Board's work to develop a model education achievement compact. Dr. Crew also revealed that he and the Oregon Department of Education have begun work on a web-based system that will enable districts to enter their final education achievement compacts directly into a "pre-populated compact template." Districts will receive spreadsheets with their most recently available data on or before Jan. 23 to use to aid discussion of goals and targets for inclusion in the new achievement compacts.

9.9 Policy 2nd Reading

GCBDA, Family Medical Leave

MOTION: Diane Downs moved to approve policy GCBDA, Family Medical Leave as presented in Addendum 9.9. Kristin downs seconded the motion. Motion passed 6-0.

10.0 FUTURE BOARD AGENDA

10.1 Turf Field Financial Update

10.2 Facility Use Report

10.3 High School Course Offerings

- 10.4 High School CTE Budget**
- 10.5 Arts Program Budget**
- 10.6 TAG Program**

Diane Downs also suggested for a future meeting, an informational meeting for anyone considering applying for upcoming board openings.

11.0 ADJOURNMENT

Ty Kraft adjourned the meeting at 11:04 and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Ty Kraft called the Executive Session to order at 11:10 p.m. in accordance with ORS 192.660 (2) (d). The session is held to discuss labor negotiations.

It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 12:03 a.m.

Respectfully submitted,

Linda Martin
Board Secretary

Tyler Kraft
Board Chair

Approved: