

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Board Work Session and Executive Session  
September 3, 2015  
Canby School District Office, Meridian Room**

**WORK SESSION**

**Board members in attendance** were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber and Mike Zagayva. Also in attendance were Trip Goodall (Superintendent), Denise Lapp, Sheryl Lipski, Laretta Manning, Tim Oberg, Cindy Bauer, Christine Taylor, Kimie Carroll, Angie Navarro and Tracie Heidt.

**1.0 CALL TO ORDER**

Chair Angi Dilkes Perry called the Work Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

No changes were made to the agenda.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Chair Angi Dilkes Perry opened the floor for public comments. No public comments were shared.

**5.0 CONSENT AGENDA**

Included in the Consent Agenda:

5.1 August 13, 2015 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

Rob Sheveland noted that he was not listed as in attendance at the August 13, 2015, meeting.

**MOTION: Diane Downs moved to approve the Consent Agenda with the correction to the minutes. Andrea Weber seconded the motion. Motion passed 7-0.**

**6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

***6.1 First Week of School Update***

Superintendent Goodall shared that students were very engaged at all schools. He said that the school year started for him when he was able to attend the fair and see

our FFA students. He also shared how great the buildings and grounds look and gave kudos to Wayne and his crew for all their hard work.

Other highlights were the new tile floors and stage remodel at Eccles and Canby High School Principal Greg Dinse leading the new freshman class into their welcoming assembly playing his bagpipe and dressed in his Scottish kilt.

He applauded all principals for a great start to the school year. Our overall enrollment numbers across the district are up by over seven of what is budgeted. Class sizes seem to be good. We have used a formula so some may be lower and some higher.

### ***6.2 Summer School Report***

Cindy Bauer, Coordinator of Special Programs, updated the Board on the 2015 Pre-School to Grade 12 Summer School. Planning for the program started in February and this year the program served 648 students.

Summer School teachers are on grade-level teams and they develop thematic units, tied to the common core state standards. Some of the areas of focus this summer were music, habitats, sea animal and weather. High school students had an opportunity to earn high school credits.

Other highlights of the program were hosting four binational teachers, the addition of a parent engagement component, paper mache art projects for all students and various educational field trips.

The board asked how students were selected for the program. Ms. Bauer explained that the primary revenue source is migrant funds. There was also Title IA and ELL funds allocated to buildings and the principal make recommendations for students to attend that are eligible under these funds.

Andrea Weber asked what the cost is per student. Ms. Bauer said that she would get back to the board with this information, but that the most expensive cost is the transportation. Kristin Downs shared her appreciation for the parent engagement piece that was added this year and asked what the binational teachers spoke to the parents about. Ms. Bauer said they stressed the importance of keeping their first language, while learning English and that they want everyone to be proud of who they are and where they come from.

Chair Angi Dilkes Perry said that she wants the Board and Superintendent to find a time next summer to visit the program. Superintendent Goodall thanked Ms. Bauer and all the staff for their time and efforts. Diane Downs asked what the student to teacher ratio was. Ms. Bauer stated that it varied by grade level with most being 20 or 25 to 1, along with instructional assistants. The largest group was middle school, where she had to add additional staff. There was 30 licensed staff. Chair Angi Dilkes

Perry shared her appreciation for the information presented in the packet and thanked Ms. Bauer for the opportunity given to our students.

### ***6.3 Curriculum Renewal/Materials Adoption Timeline***

Sheryl Lipski shared that she has hired two TOSAs, Cori Waufle (elementary) and Gail Anderson (secondary) to complete her team. They both come to our district with over 16 years of teaching experience from neighboring districts.

The department is currently researching what other districts have done in math adoptions, while also looking at the Spanish component. They are working closely with administrators to see if anything is missing and working on gathering materials from publishers.

Ms. Lipski referred the Board to the timeline in the packet and talked about the time between different meetings and how the committee will work through a thorough rubric process (15 areas) and work with building staff to bring information back to the committee. The committee will pick the top one or two, with opportunities for staff, parents and board to weigh-in on the materials prior to the final selection.

Rob Sheveland asked about the community feedback and what it looks like. Ms. Lipski and Superintendent Goodall shared that this is a required part of the process and is not always well attended. Materials are left in a room for community members and staff to come review and give feedback on.

Questions were asked about the budget. Ms. Lipski stated that with three adoptions, we are most likely to start with English Language Arts at the elementary schools and phase in math at the high school due to the variety of course offerings.

Andrea Weber asked about technology purchases. Ms. Lipski stated that the budget discussion would be about curriculum and technology needed to implement the curriculum.

### ***6.4 SBAC Data Results***

Ms. Lipski shared preliminary result data and asked that the information not be shared out as it is still embargoed at the state. She noted that each school has a page that shows participation, demographic information and the percentage of students that met.

She cautioned us to not draw conclusions until the data is fully reviewed. Her team will be doing this to determine the story behind the data, how we respond to the data and what our plans are moving forward. She noted that the participation rates varied across all schools, with some as high as 100 percent.

Canby High School will be testing on a different schedule this year, as students can start testing earlier and can take the test with their regular math or language arts

class. There was higher participation at the high school for language arts than with math. In all, the district had 125 district opt-outs.

Superintendent Goodall stated that we would look to see what is reliable data, talk to principals about what happened in their building and what happened classroom to classroom. Ms. Lipski is working with TOSAs to answer some key questions: Did everyone get a practice test? Did the test measure what we are doing in our classrooms? There were questions raised about how serious students took the tests and also what staff buy-in was. These will all be areas that will be looked at.

ODE had expectations statewide for what they expected as performance levels and a lot of our grade levels did at or what was expected. Superintendent Goodall noted that our district has been invited to a meeting at ODE hosted by Assistant Superintendent Salam Noor. The Canby School District's participation was below the recommended level. We want to use the test results as a way to guide our instruction but also make sure that it is reliable and culturally competent.

Superintendent Goodall and Ms. Lipski will be working together with the TOSAs on a press release and determine a response and message to the community. He reminded the Board that this year the district is held harmless for the data results.

### ***6.5 Hiring Update***

Tim Oberg referred to the list in the board packet and stated that we have had a variety of hires and have had a successful hiring season. His department is still hiring. The majority of the teachers are not new to the profession and he thought the number was around 12.

Superintendent Goodall stated the chart is a good snapshot of who we have hired and where they are working at. Board members commented on the lower class sizes and how grateful they are to be able to add back after years of cuts. Diane Downs asked how many were new positions vs. replacements and Mr. Oberg did not have that number available. The board requested this information, along with an updated list for the next board meeting.

### ***6.6 Policy 1<sup>st</sup> Reading***

Policies EBB Integrated Pest Management and EE Student Transportation Services were presented for first readings. It was noted that the "revised" policy has the changes highlighted. Andrea Weber asked for clarification on Policy EE and whether or not we are in compliance on our buses with the weight and height limits or if there are exemptions in statute for school buses. Superintendent Goodall will do further research on this area of the policy.

## **8.0 FUTURE AGENDA ITEMS**

The following items will be addressed at future meetings:

- Transportation report from local First Student manager Dan Spahr (September 17)
- Monthly curriculum update
- Finalized SBAC data
- Meeting with Parrott Creek, either onsite or at the district.
- Facility review

Chair Angi Dilkes Perry recessed the meeting for five minutes at 7:45 pm.

## **EXECUTIVE SESSION**

Angi Dilkes Perry exited the Board from the Board Regular Session and entered into an Executive Session at 7:52 p.m. The Executive Session was held in accordance with ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations.

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber and Mike Zagayva. Also in attendance were Trip Goodall (Superintendent), Denise Lapp and Tim Oberg.

It was requested that information discussed in the Executive Session no be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Angi Dilkes Perry exited the Board from the Executive Session and reentered the Regular Session at 8:30 p.m.

## **8.0 ADJOURNMENT**

Chair Angi Dilkes Perry adjourned the meeting at 8:30 p.m.

Respectfully Submitted:

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Denise Lapp  
Director of Finance

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Angi Dilkes Perry  
Board Chair