

**Board Meeting Minutes  
September 5, 2013  
Board Work Session and Executive Session  
Meeting Location: Canby School District Office – Meridian Room**

**Board members in attendance** were Brendan Murphy, Kristin Downs, Diane Downs (arriving at 6:35 p.m.), Angi Dilkes Perry, Tom Scott, Andrea Weber, and Mike Zagyva. Also in Attendance were Dr. John Steach (Superintendent) and Caryn Davis (Board Secretary).

**Signed in guests:** Ellen Barrett

**WORK STUDY SESSION**

**1.0 CALL TO ORDER**

Board Chair, Brendan Murphy, called the Board Work Study Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

All in attendance introduced themselves.

**3.0 CHANGES TO AGENDA**

None

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Chair Brendan Murphy, opened the floor for public comments, no comments were made.

**5.0 CONSENT AGENDA**

**Andrea Weber moved to approve items 5.1 and 5.2 of the Consent Agenda. Angi Dilkes Perry seconded the motion.**

**Motion passed 6-0.**

Included in the consent agenda:

- 5.1 Minutes of the August 15, 2013 Board Work Session and Executive Session
- 5.2 Personnel Changes

**6.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS**

*6.1 Opening of School*

Dr. Steach reported that the first days of school went fairly smoothly. Projected enrollment was down in the elementary, up in the middle school, up in the high school, and up overall, with numbers still growing. We have had to cap certain grade levels at specific buildings, in trying to keep the class sizes down. We needed to add an additional kindergarten section at Carus.

Andrea Weber asked what might be influencing the numbers. Dr. Steach believed that home sales opening up were a possible explanation.

Dr. Steach said that there were some transportation glitches, but they are being worked through.

Kristin Downs asked about the combination class. Dr. Steach stated that the past combination class was a 4<sup>th</sup>/5<sup>th</sup> combo, this year it is a 3<sup>rd</sup>/4<sup>th</sup> combo; this combo shouldn't create any math problems.

Kristin Downs questioned if any siblings were split. Dr. Steach believed there was one by choice and one between Knight and Eccles.

Andrea Weber commented that growth should be looked at more this spring when enrollment is being evaluated.

*6.2 2012-13 High School Graduation*

Pat Johnson distributed and went over a handout regarding graduation numbers. The handout described what certificates were awarded, as well as how the class of 2013 met the Essential Skills requirement. He also explained the

Senior Exit Survey that indicated where each student planned to go/do after high school.

Andrea Weber asked about the ASPIRE Program. Pat Johnson informed the board that the Future Focus Class is how students are introduced to ASPIRE. ASPIRE is a group of volunteers, in the Career Center, who work with students in career and college advising. Their goal is to inspire and encourage kids towards career goals.

Diane Downs asked about OUS data. Pat Johnson said this data normally comes in around mid-October. Diane Downs requested to view the information when it comes in.

### *6.3 Levy Discussion*

The Board discussed the possibility of running a Levy. Topics covered in this discussion were:

- What is important to include for the use of the Levy dollars.
  - Athletics and Activities
  - Technology
  - Lowering Classroom Numbers
  - Facilities Upgrades
- Discussion regarding how much the District currently subsidizes for athletics and activities and if a levy would free up some of those funds to help in other areas as opposed to just adding back what was taken away.
- Important to get out to those that openly objected to the last levy to find out why.
- Use of the newspapers to communicate the purpose.
- Importance of community members leading the levy initiative.
- Doing a broad range survey to evaluate if community would support, how they currently portray the school, financial climate, and what areas should be funded, as well as what shouldn't be.
- Levy needs to have a strong platform to run on, with a strong leader in charge of the effort.
- Based on how convincingly the last levy lost, it would need strong community support for the Board to consider.

It was decided that the next step would be to look into the options for running a community-wide survey.

### *6.4 Innovation Grants*

Joe Morelock went over a handout, given to the Board, with a focus on answering some of questions that had previously come up. A discussion was held with the following topics addressed:

- Current computer deployments scheduled at the different buildings, as well as for staff.
- Went over 1:1 ratio concept, which means available all the time for every student, but doesn't necessarily mean they would take that device home with them.
- Home Internet connectivity is still an issue.
- The number of teachers applying for grants this year was 48.
- Screening and rubrics were used in determining if the application requests were in support of Common Core.
- Content control and training after grants are awarded.
- How staff share, modify and reuse technology successes with each other.
- Two primary questions for the Board:
  - Will we be updating our curriculum digitally or by textbook?
  - Do we continue to move towards ubiquitous and "how fast" do we move?
- How going 1:1 would potentially bring down other costs, such as maintaining of computer labs and textbook purchases.
- Cost to train teachers so everyone is on board.
- Financial concerns of funding 1:1 devices and sustainability over time, as well as where the money would come from. There is a definite need for a funding plan.
- Choice of limping along or a big boost now.
- The importance of preparing our students for the future, recognizing that digital is the way all things are heading.
- Is this something that the community can get behind and support?

- Not all staff is comfortable with technology, but those who aren't can be taught.
- Support team is there and the District has created a culture of collaboration to help each other develop the skills necessary to support our 1:1 vision.
- What are the possibilities of monetary gain in the development of digital curriculum?
- The State is in support of what Canby is doing with technology, so those funding avenues may be available.
- The district is nationally recognized and contacted regarding our technology program.
- The technology program at Canby is something that sets us apart and that we can, as a whole District, be enthusiastic and proud of.

More information, as well as possible funding options will be brought to the next board meeting.

#### *6.5 CHS Softball Complex*

Wayne Layman, Facilities Manager, gave the board information and addressed concerns regarding the CHS Softball Complex:

- \$245,000 is the updated projected ending cost, so far. He believes this project will end under budget.
- City may do a sewer connection for time and material only, no other charges.
- Field will be done by February, but the concessions stand will take longer.
- Birch Street residences, near the complex, were sent notifications and asked if there were any issues, waiting to see what comes back.
- Communication to the community about the complex regarding why it was built and how it was funded is necessary. A sign placed by the field to address these points should be constructed.

#### *6.6 Board Annual Work Plan*

Dr. Steach explained that he had done some fine-tuning on the Work Plan and updated the Board Calendar. He asked for Board input on any area that needed changing. Communication to parents regarding all-day kindergarten, staff report cards and the Career Center were addressed.

#### *6.7 District Strategic Plan*

Dr. Steach explained that merging together the District's Annual Project List with the Board Priorities, in the creation of the Board Priorities and Strategic Plan, made sense. In fall, he would like to create a committee to work on this document and to validate the goals. Hopefully, by spring, we could have a plan that we could put on our website and all planning follows the guidelines within it.

Tom Scott likes the concept, especially put into these types of terms.

Mike Zagya would like to see this document used in all decision-making.

Diane Downs would like to see quantifiable terms used.

Diane Downs and Mike Zagya would like to be in on the committee, Angi Dilkes Perry would like to be in on some of the committee meetings to listen and gain information.

#### *6.8 OSBA Nominations and Other Events*

No nominations were made for OSBA Board of Directors or Legislative Policy Committee. Other events were discussed.

### **7.0 FUTURE AGENDA ITEMS**

- Policy Updates
- Levy
- Achievement Compacts
- Synergy Implementation
- Budget/Enrollment Status
- Bond & Excise Fund Balance

**8.0 Adjournment**

Brendan Murphy adjourned the Work Study Session at 9:50 p.m., with intent to enter into Executive Session, with possible action to follow, after a 5-minute break.

**EXECUTIVE SESSION**

Brendan Murphy called the Executive Session to order at 9:55 p.m. in accordance with ORS 192.660 (2) (d) and (j) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and to carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.

Board members in attendance were Brendan Murphy, Diane Downs, Kristin Downs, Angi Dilkes Perry, Mike Zagyva, Andrea Weber, and Tom Scott. Also in attendance were Dr. Steach, Superintendent, and Caryn Davis, Board Secretary.

It is requested that information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Brendan Murphy adjourned the Executive Session at 10:03 p.m. and entered back into the Regular Work Study Session.

**REGULAR SESSION**

**Diane Downs moved to approve the Ratification Document between Canby School District No. 86U and OSEA Chapter 105. Kristin Downs seconded the motion. Motion passed 7-0.**

Respectfully Submitted:

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Caryn Davis  
Board Secretary

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Brendan Murphy  
Board Chair