

REVISED 09/02/2013

Board Meeting Minutes

August 15, 2013

Board Work Study Session and Executive Session

Meeting Location: Canby School District Office – Meridian Room

Board members in attendance were Brendan Murphy, Kristin Downs, Diane Downs, Angi Dilkes Perry, Tom Scott, Andrea Weber, and Mike Zagya. Also in Attendance were Dr. John Steach (Superintendent) and Caryn Davis (Board Secretary).

Signed in guests: Claire Gaeng

WORK STUDY SESSION

1.0 CALL TO ORDER

Board Vice Chair, Brendan Murphy, called the Board Work Study Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

No formal introductions took place.

3.0 CHANGES TO AGENDA

None

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Vice Chair, Brendan Murphy, opened the floor for public comments, no comments were made.

5.0 ELECTION OF OFFICERS

Vice Chair, Brendan Murphy, opened the floor for nominations for the 2013-14 Board Chair. Diane Downs nominated Brendan Murphy, no other nominations were made.

Diane Downs moved to appoint Brendan Murphy as the 2013-14 Board Chair, Andrea Weber seconded the motion. Motion passed 7-0.

Chair, Brendan Murphy, opened the floor for nominations for the 2013-14 Board Vice Chair. Andrea Weber nominated Kristin Downs, no other nominations were made.

Andrea Weber moved to appoint Kristin Downs as the 2013-14 Board Chair, Diane Downs seconded the motion. Motion passed 7-0.

6.0 CONSENT AGENDA

Diane Downs questioned the terms Permanent versus Temporary Employee. Dr. Steach and Tim Oberg, Human Resources Director, explained the terms.

Board requested to see copies of SPED Para Educator job description and associated pay scales. SPED Para Educator title was discussed.

Kristin Downs moved to approve items 6.1, 6.2 and 6.3 of the consent agenda; to include the revised board minutes reflecting corrected name spellings. Diane Downs seconded the motion. Motion passed 7-0.

Included in the consent agenda:

- 6.1 Minutes of the June 20, 2013 Executive Session and Planning Session
Minutes of the June 20, 2013 Regular Session
Addendum 6.1
- 6.2 Administrative Appointments
Addendum 6.2
- 6.3 Personnel Changes
Addendum 6.3

7.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

7.1 Board Development Activity

Dr. Steach had the Board and audience participate in taking an online Myers and Briggs Personality Inventory and reviewed the results and impact to board meeting dynamics.

7.2 Board-Superintendent Working Agreements

Dr. Steach read the previous Board-Superintendent Working Agreements and asked if there were any changes that the Board would like to see made to the document. The board discussed some possible wording changes and asked for more information about the Conflict of Interest Policy. The document was left unchanged with the exception of some basic grammar and punctuation cleanup.

7.3 Board Work Plan

The Superintendent and Board discussed the status of the Board Annual Project Listing and Board Planning Calendar. The following items were brought up for discussion: Enrollment numbers, Instructional Learning Teams (ILT) and progress of Collaborative Teams, Communication plan, Levy support, Late Start Wednesdays, and All-day Kindergarten Pilot Program. Dr. Steach will bring the Work Plan back to the September 5th meeting with additional changes.

7.4 School Board Liaisons

The Board discussed and decided on the following designated Board Liaisons for each school within the district: Mike Zagya – Eccles, Angi Dilkes Perry – Trost, Kristin Downs – Ninety-One, Brendan Murphy – Lee, Andrea Weber – Carus, Diane Downs – Knight, and Tom Scott – Baker Prairie. All board members will help cover the Canby High School and Ackerman Academy events.

7.5 Verification of Board Members' Information

Board Members reviewed their personal information and the *Welcome!* flyer for accuracy.

7.6 2013-14 District Organizational Designations

Questions were asked regarding substitute rates and real estate action. Board Members would like a policy regarding real estate transactions to be brought before the board at the next meeting.

Andrea Weber motioned to approve the 2013-14 District Organizational Designations, contingent upon creation of a new Real Estate Transactions Policy; Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.7 Resolution Authorizing Application for Federal Grants

Tom Scott motioned to approve Resolution 2013-14/001: 2013-14 Resolution Authorizing Application for Federal Grants, Diane Downs seconded the motion. Motion passed 7-0.

7.8 Approval of Alternative Placements

The Board discussed the list of Alternative Placements.

Diane Downs motioned to approve 2013-14 Canby School District Alternative Programs, Tom Scott seconded the motion. Motion passed 7-0.

7.9 Mark 2 Ministries, Inc. Facility Use Agreement

Sondra Strong, representing Mark 2 Ministries, Inc., distributed a handout and went over the information with the Board. Questions were asked and a discussion was held regarding the necessity for a Memorandum of Understanding versus a Facility Use Agreement, and possible conflict of interest issues. It was decided that Mark 2 Ministries would complete a Facility Use Agreement; the Memorandum of Understanding was withdrawn.

7.10 Innovation Grant Purchase

Joe Morelock distributed an online PDF document and accompanying Keynote presentation regarding a plan to bring the District to a 1:1 ratio with student technology devices. Discussion was held and it was decided that additional information was needed prior to a decision being made. The board asked for the following to be researched and brought back to the September 5th Board Meeting: Long-term feasibility, usefulness, replacement costs, maintenance costs, textbook replacement costs versus online texts, paper cost reductions, and sustainability plan.

8.0 FUTURE AGENDA ITEMS

- Board Planning Calendar
- Project List
- Levy Discussion
- Strategic Plan Draft
- High School Graduation Report from Pat Johnson
- High School Softball/Baseball Field Status
- Start of School Year Report
- Innovation Grant

13.0 Adjournment

Brendan Murphy adjourned the Work Study Session at 10:05 p.m.

EXECUTIVE SESSION

Brendan Murphy called the Executive Session to order at 10:11 p.m. in accordance with ORS 192.660 (2) (d) and (j) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and to carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.

Board members in attendance were Brendan Murphy, Diane Downs, Kristin Downs, Angi Dilkes Perry, Mike Zagyva, Andrea Weber and Tom Scott. Also in attendance were Dr. Steach, Superintendent, Tim Oberg, Director of Human Resources, and Caryn Davis, Board Secretary.

It is requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

The meeting adjourned at 10:48 p.m.

Respectfully Submitted:

Caryn Davis
Board Secretary

Brendan Murphy
Board Chair