

**MINUTES OF THE CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
WORKSHOP, BUDGET HEARING & REGULAR SESSION**

JUNE 15, 2006

**CALL TO ORDER:** Chair Dick Adams called the workshop session to order at 5:44pm on June 15, 2006 in the Applied Technology Center, Omni room. Those in attendance were Craig Hawkins from COSA along with members from OSBA, OEA and OSEA, Dr. Michael Harms, Guy Gibson, Andy Rivinus, Rod Beck, Deborah Sommer, Linda Martin, Diane Downs, Laura Oldenkamp, Tony Crawford, Larry Kraxberger, Joel Sebastian, Mary Hochstetler, Debbie Pearson, Ricardo Marquez, Betty Crawford, Carol Meeuwsen, Jennifer Turner, and Joe Morelock. Arriving during the workshop session were Noel Hygelund, Jim Barr, Dennis Burke, Diane Berthoin-Hernandez, Deb Harman, Marilyn Wood, Tina Skiles and Ray Hughey. Board members absent were Sandy Ricksger and Marty McCullough.

Craig Hawkins thanked the Canby Team Up Team for their contributions to developing a communications plan for the 2006-07 school year. The Canby Team considered state and national research, brainstormed potential positive messages and stories about Canby schools, conducted a staff survey and examined existing internal communications systems. An internal staff/board survey was also conducted in May.

There was discussion on the three objectives of the group to improve communication systems, creating and implementing a messaging campaign and enhancing parental involvement. Diane Downs felt the staff thought they were doing a great job with students, but she felt the teachers thought the parents were not great. Deborah Sommer said we need to define what is meant by parent involvement and recognize not all parents can attend conferences and other activities. We need to improve perception of how well kids are doing. Marilyn Wood says we have great parental support.

A **CALL TO ORDER** for the **BUDGET HEARING** was made by Chair Dick Adams at 6:33pm. There were no questions from the audience.

The workshop session continued with more discussion on the three group objectives. In conclusion, Canby's commitment to internal communications and messaging is a continuous one. Evaluation of this plan is also continuous, and the plan should be modified as necessary to meet the goal and objectives. An Annual review will also be conducted. The Communication Plan for 2006-07 discussion will continue at the August 3, 2006 Board Workshop Session.

Workshop adjourned at 7:02pm

- 1.0 CALL TO ORDER:** Dick Adams called the Regular Session to order at 7:05pm. He asked for questions or thoughts on the Budget before adoption by the board. There was no response from the audience.

Additional attendees for the Regular Session were Hank Harris, Kitty Thiel, Teresa Cummings, John Ogden, Wilma Hartung and several students and parents from the Canby School District.

- 2.0 FLAG SALUTE & INTRODUCTIONS:** Andy Rivinus led the flag salute.

- 3.0 CHANGES TO AGENDA:** Chair Dick Adams announced Addendum 9.1 and 9.2 would be moved to follow School Activities and Update. He also announced 6.7 moved ahead of Consent Agenda.

**4.0 PUBLIC FORUM / ANNOUNCEMENTS**

- **Spotlight on Success**  
Jennifer Turner, the principal of Carus Elementary introduced Jake Phillips and Heidi Oldenkamp. Heidi said it has been a busy year and she and Jake presented a slide show of the year's activities.
- **School Activities & Update**  
Deb Harman represented Canby High School in the absence of Karli Richardson. Karlie put together a slide show, but due to baccalaureate was unable to attend the board meeting. Deb Harman presented the Canby High School slide show showing activities from the school year. Ellie Simnitt will be the new CHS board representative.

No one from Ackerman Middle School was in attendance.

As stated in 3.0 Changes to Agenda, **9.1 Nutrition Services Year End Report** was presented by Wilma Hartung. Wilma showed a slide show of the years' activities and themes. Throughout the year, each school spotlighted a "Lunch Around the World Series" with history, maps, culture and recipes from each country. The lunch rooms were also decorated to represent each country and information was sent home with parents. Nutrition Services also donated books to the school libraries on the spotlighted countries. Wilma said it was a lot of work, but so much fun. Money was also donated to Ackerman for Spirit Week games and activities. The Farm to Market at Ninety-one Elementary was also a big success. Deborah Sommer and Dick Adams thanked Wilma for her commitment to the district and the value of good nutrition.

Also as stated in 3.0 Changes to Agenda, **9.2 Canby Community Education Report** was presented by Kitty Thiel, Canby Community Education Director, the Canby High School Service Learning students and the participants in several Service Learning classes. A Service Learning slide show of the various activities and classes was shown, along with the students presenting the school board with

examples of completed projects from the K-2 Spanish, Fun with Food, Kids Dig Gardening and Soap Making classes. The Canby School District Talented and Gifted Project of creating a quilt was also shown to the board members and Superintendent Sommer. Kitty also took seven CHS students to the two day PeaceJam NW at Oregon State University where they presented their "peace project" (starting a Service Learning Club) to Nobel Peace Prize Laureate Rigoberta Menshu Tum of Guatemala. Kitty displayed the plaque as the 2006 Service Learning Community Educator of the Year recipient. Kitty thanked Terri Cummings for all her help with the classes.

Action item **6.7 Ratification of Classified Employees' Contract** was changed to precede the Consent Agenda. Board members Marty McCullough and Dick Adams were on the Ratification Committee and reported the committee worked well together. Betty Crawford reported the classified staff voted on Tuesday and Wednesday and unanimously accepted the agreement. Hank Harris reported Canby employees work so well together and feels the contract is a good package. Rod Beck said Betty Crawford's leadership has led to a better understanding of the issues involved.

**MOTION:** Mike Harms moved to ratify the Classified Employees' Contract as presented in Addendum 6.7. Andy Rivinus seconded the motion. The motion passed 4-0 with Rod Beck abstaining due to a conflict of interest.

## **5.0 CONSENT AGENDA**

### **5.1 Minutes**

Minutes of the April 20, 2006 Workshop and Regular Session, May 4 Workshop session and May 18 Workshop and Regular Session are provided in Addendum 5.1

**MOTION:** Rod Beck moved to approve the minutes as provided in Addendum 5.1. Andy Rivinus seconded the motion. Motion carried 5-0.

### **5.2 Associate Principal Personnel Change**

Deborah Sommer introduced John Ogden as the candidate for the Associate Principal position at Canby High School. He worked for the Yamhill-Carlton School District for 17 years and the last two years has been spent at Salem-Keizer School District. John said he is looking forward to working with a very forward thinking school district.

**MOTION:** Rod Beck moved to ratify the contract for John W. Ogden, Canby High School Associate Principal as recommended by Deborah Sommer. Andy Rivinus seconded the motion. Motion passed 5-0.

### **5.3 Personnel Changes**

Deborah Sommer added an new hire, Ben Winegar, Science Teacher at 1 FTE to the list of personnel changes.

**MOTION:** Rod Beck moved to adopt the Personnel Changes as listed in Addendum 5.3 with the addition of Ben Winegar. Andy Rivinus seconded the motion. Motion carried 5-0.

## **6.0 ACTION ITEMS**

### **6.1 Adoption of 2006-07 Budget**

**MOTION:** Dr. Michael Harms moved to approve the budget for 2006-2007, including the Resolution Making Appropriations as presented in Addendum 6.1. Rod Beck seconded the motion. Motion passed 5-0.

**MOTION:** Rod Beck moved to approve the resolution imposing and categorizing taxes-combined as presented in Addendum 6.1. Andy Rivinus seconded the motion. Motion passed 5-0.

### **6.2 Resolution Authorizing Application for Federal Grants**

**MOTION:** Rod Beck moved to approve the resolution authorizing application for Federal Grants. Dr. Mike Harms and Andy Rivinus seconded the motion simultaneously. The motion passed 5-0.

### **6.3 Resolution for 2006-07 Organizational Designations**

**MOTION:** Rod Beck moved to approve the 2006-07 Organizational Designations. Andy Rivinus seconded the motion. Motion passed 5-0.

Rod Beck also clarified the board members received all the resolutions presented several days ago, therefore, are able to proceed through the resolutions at a faster pace.

### **6.4 Resolution to Contract for Food Service Management**

**MOTION:** Mike Harms moved to approve the Resolution to Contract for Food Service Management for the 2006-07 school year. Andy Rivinus seconded the motion. Motion passed unanimously.

Rod Beck said Nutrition Services was doing a fantastic job and Wilma Hartung has given the district more than we have paid for. When asked about her staff, Wilma said, Sue Walkoski will be going to the Lee Elementary kitchen and she was an

awesome lady. Dr. Harms feels the reason the program works so well is because of Wilma.

#### **6.5 Resolution to Award CHS Summer 2006 East Parking Lot Paving and Tennis Court Projects**

**MOTION:** Rod Beck moved to adopt the Resolution as presented in Addendum 6.5 with modifications to the resolution stating the "lowest combined bidder". Andy Rivinus seconded the motion. Motion passed 5-0.

#### **6.6 Policy Second Read EFA - Student Wellness Program**

**MOTION:** Andy Rivinus moved to adopt Policy EFA-Student Wellness Program as presented in Addendum 6.6. Mike Harms seconded the motion. Motion passed unanimously.

### **7.0 SCHOOL REPORT / COMMENTS BY BOARD MEMBERS**

Mike Harms attended the FFA Banquet on June 3. The alumni decorated and prepared dinner. The event was well attended and one of the better banquets he has attended. Dennis Burke and Pat Johnson were named honorary members of FFA.

Rod Beck toured Baker Prairie Middle School last week. He continues to be impressed with the marvelous education facility. Rod noted Ackerman will also have a phenomenal basis for learning.

Dick Adams and several board members attended the staff appreciation on June 9. He complimented that food and how well the event came together. The songs each school chose were great and he thinks the board should come up with a song next year. The Ackerman Middle School Exhibition of Excellence had standing room only. The event displayed art and science projects. The band and choir participated along with roving minstrels. It is obvious the students are proud of their school.

### **8.0 SUPERINTENDENT'S REPORT**

Deborah reported over 400 staff attended the appreciation dinner. She gave a special thank you to Sodexo, Canby Boosters, Canby Education Foundation, Candi Millar, The Wildhare, Canby Telephone Association along with the Rotary Club. It means so much to the staff for the community to say thank-you.

The board also met on June 12, 2006 for seven hours for the End-of-Year workshop. Rod Beck, Dick Adams and Deborah will meet in August to develop a Board work plan for next year.

## **9.0 INFORMATION / DISCUSSION ITEMS**

### **9.1 Nutrition Services Year End Report**

### **9.2 Canby Community Education Report**

Addendum 9.1 and 9.2 were moved to follow Spotlight on Student Success

### **9.3 Lee Elementary 2006-07 Planning**

Deborah Sommer gave Marilyn Wood, the Lee Elementary principal credit for doing a great job. She pointed out that Marilyn has not had release time for the work associated with Lee School and that she has done that work in addition to fulfilling the duties of her regular job at Eccles. It has been very time consuming planning for the new elementary, but the leadership team and staff have worked hard with unpaid time to be ready for their new school.

Marilyn has had parent meetings and an ice cream social (with special thanks to Tim Johnson for donating the ice cream for 300 students). Hannah Heinz won the Lee Lions poster contest. They have a long list of volunteers, LSC volunteers and the Lee PTA has formed already. The Trost, Knight and Eccles PTA's donated \$5,000 to start the Lee PTA. Marilyn displayed samples of the tiles being made by the families to be placed on the concrete pillars at the Lee School main entrance. Marilyn thanked the Canby Rotary Club for their book donation. Thanks to Linda Fukasawa the books will be cataloged when they arrive. The school also received a 55 gallon fish tank.

Special thanks to Wilma Hartung for tables; Mary Hochstetler for help with curriculum; Doug Gingerich has been incredible helping with decision making; and Debbie Pearson for help seeing the "big" picture. They are an awesome group of people.

With 70 kindergarteners, Guy Gibson has concerns Lee will not have room with only two kindergarten rooms. Marilyn said they would be fine until the numbers reached 100 students. Dick Adams asked about plans for an open house. The open house is yet to be determined. Marilyn will report back at the August workshop.

### **9.4 Bond Update**

Debbie Pearson reported the Baker Prairie project is on time and on budget. We will soon see changes on the exterior of the building. Phase I will be completed September 15. It will take 10 days to install all furniture.

A well is being drilled in the southeast corner of the property. Due to weather conditions, Canby Excavating has some completion to do. Ackerman/Lee/District Office work has begun and construction will begin as soon as school is out. Triplett-Wellman has started on the new media center at Ackerman. The HVAC system is an ongoing project.

Canby Utility will be doing an upgrade due to fire hydrants. Deborah asked if there was a cost. Debbie reported it will be bid as an alternate and the cost to the district would be minimal.

Canby High School will start their projects and the portables will be removed from Knight School. The sale of the portable buildings are in negotiation at this time.

Andy Rivinus noted that the Baker Prairie Middle School is an exciting project. Now that some of the walls are sheet rocked and painted the completion will go fast.

#### **9.5 Local School Committee Update**

Deborah reported the new attendance boundaries impacted some of the current LSC members. According to the election office officials, impacted members have the choice of finishing their term or transferring to their new school. LSCs will need to be created at Lee and Baker Prairie. Each principal is to contact any LSC member who no longer lives within their attendance boundaries to find out if they wish to complete their term at their current school or transfer to their new school. In August, principals will bring to the Board a list of opening/candidates willing to serve for 2006-07.

In closing, Dick Adams asked Pat Johnson about the graduation ceremony on Friday, June 16. The high school wants the ceremony to involve K-12. Pat said this year's graduation is a ticketed event. Ticket holders will have first seating. Pat also said the Senior Awards were well attended. Over \$700,000 in scholarships were awarded, a real tribute to students and parents.

The meeting was adjourned at 9:10pm.

Respectfully submitted,

Linda Martin  
Board Secretary

Dick Adams  
Board Chair

Date: \_\_\_\_\_

