

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
EXECUTIVE SESSION & REGULAR SESSION  
April 17, 2008**

**EXECUTIVE SESSION**

Board Chair, Andy Rivinus called the Executive Session to order under ORS 192.660 (2) (e) at 5:55 p.m. in the Canby High School, Omni room. Board members present were Dick Adams, Rod Beck, Marty McCullough, Guy Gibson, Mike Harms and Diane Downs. Also in attendance were Deborah Sommer and Linda Martin.

The Executive Session was held to discuss the Canby Adult Center and Canby Swim Center property. It is requested information discussed in the session not be disclosed.

The session adjourned at 6:15 p.m.

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Andy Rivinus called the Regular Board Session to order at 6:30 p.m. in the Canby High School, Omni room. Board members present were Marty McCullough, Guy Gibson, Rod Beck, Diane Downs, Mike Harms and Dick Adams. Others in attendance were Deborah Sommer, Linda Martin, Nick and Terri Crowley, Mary Hochstetler, Diane Berthoin-Hernandez, Pat Johnson, Veronica Martinez, Carol Meeuwsen, Jennifer Turner, Cherie Switzer, Hank Harris, Wilma Hartung, Ty Carpenter, Samantha Gerritson, Hannah Ferguson, Ray and Mary Lambert, Lori Ann Clark, Peggy Savage, students Kevin and Lorena and Susie McMullin.

**2.0 FLAG SALUTE**

Eccles student, Kevin Clark lead the flag salute.

**3.0 INTRODUCTIONS**

The audience introduced themselves.

**4.0 CHANGES TO AGENDA**

Chair Rivinus noted two changes to the agenda. One was to add Kevin Clark's name for the flag salute and an Action Item, 10.2 Administrative Appointment.

**5.0 PUBLIC FORUM/ANNOUCMENTS**

- Spotlight on Student Success - Eccles Elementary  
Eccles Principal, Jennifer Turner introduced Counselor Cherie Switzer and Student Council Representatives Kevin and Lorena. Kevin and Lorena shared a video starring the Student Council Representatives. The title was Expectations in

the Cafeteria and the students representatives enacted how to be respectful, safe learners.

- Nick Crowley from Ackerman Middle School noted Kate Minson was unavailable to present this evening due to a track meet. He reported the Battle of the Air Bands received great crowd support and they raised \$9,100.00. Minnie Jean Brown, one of the Little Rock Nine, will be a special guest at an assembly on May 5. Also, three classes are currently at Outdoor School and the other two classes will leave on April 29.
- Ty Carpenter and Hannah Ferguson reported track for Baker Prairie and Ackeman students has started. Over 150 students participated in the In the Club celebrations this week. The Spring play "Aladdin" is coming up. The Pennies for Patients fundraiser raised over \$1,000. The Carus 5<sup>th</sup> graders will be visiting Baker Prairie and will be given tours and will visit classrooms in the near future.
- Ninety-one student representatives, Briar Burt and Hannah Lambert discussed the activities taking place at their school. The students enjoyed all the activities held during Spirit Week. The school carnival raised \$5,000. The 6<sup>th</sup> graders are currently at Outdoor School is Fossil, Oregon.
- Anna Norquist and Quyen Thoi reported the ASB speeches and Air Band Assembly took place this week. They also announced the names of next year's student body officers. The Junior-Senior Prom is this weekend at Union Station. The student body league dinner will be at Newberg High School and several other activities are planned in the near future.

There were no public comments this evening.

## **6.0 CONSENT AGENDA**

### **6.1 Minutes**

Minutes of the April 3, 2008 Workshop session are provided in Addendum 6.1.

### **6.2 Personnel Changes**

Personnel changes are provided in Addendum 6.2

**MOTION:** Rod Beck moved to approve the Minutes as provided in Addendum 6.1 and the Personnel Changes as provided in Addendum 6.2. Marty McCullough seconded the motion. Motion passed 7-0.

## **7.0 COMMENTS BY BOARD**

Rod Beck reported the Long Range Facility Task Force completed their meetings last week. Their recommendations will be presented to the Board at the May meeting. Rod thanked the students for sharing their reports with the Board. Sharing their activities and accomplishments are what school is all about.

Diane Downs met with Pat Johnson and Ann Miller on the process of establishing a School-Based Health Care Center. She also felt we need to make sure we notify the newspaper and Board of any awards the teachers receive.

Dick Adams experienced "Crazy Days" at Ninety-one when he was touring the District with Jeff Rose.

Mike Harms thanked Pat Johnson and the high school instructors for the wonderful job they did as ambassadors when the Rotary Exchange visitors from Argentina were here. They were very impressed with the talent and scope of instruction in the agriculture classes.

Andy Rivinus thanked the community and staff for their support in the hiring process for the new Superintendent. The focus and attention of the Board over the last several months has been in this process. He reminded the Board the survey from OSBA needs to be completed and returned, so please give him your comments.

## **8.0 SUPERINTENDENT'S REPORT**

Deborah Sommer reported the administrators have been meeting on the budget process and the K-12 needs; keeping in mind the Board priority of low class sizes. Currently class size is 24.5:1.

The 2008-2009 budget is stable, but the future is less positive for the next biennium. She reported Title I will be receiving \$60,000 less. Enrollment is flat which drives assignment and movement of staff.

She reported the District has a strong candidate in Maureen Callahan as Director of Student Achievement. The Board will take action later this evening. The Knight Elementary Principal opening is posted and closes the end of April

There is a District Wide-Inservice and Student Progress Day tomorrow. The new Superintendent, Jeff Rose, will be in the District periodically during the next several weeks and a schedule has been established to meet with staff.

Andy Rivinus clarified Jeff is employed until June 30, 2008 with his current employer.

## **9.0 INFORMATION/DISCUSSION ITEMS**

### **9.1 Canby High School Updates**

- Drop-out rates

Pat Johnson shared information on the drop-out rates as reported in the Canby Herald. The State average is 4.1% with the Canby drop-out rate of 2.4%. The Canby graduation rate is 92% with the statewide rate of 81-82%. Dick Adams asked if Pat has a sense as to what is working for Canby and Pat reported we are tracking students sooner. Pat is proud of his faculty and staff and their commitment to the students to make them successful. There was Board discussion regarding the statistics. Dick Adams would like to see how we can bring our numbers even lower. Rod Beck congratulated Pat and his staff for a job well done.

Deborah also discussed the 2012 diploma requirements. The proficiency component is a key element. It's not so much about the kids, but about the families.

- **School-Based Health Center**  
Pat reported they are still in the gathering of information stage. They have established a possible location in the Student Services area in the Counseling Center. They are sending out a survey to parents, staff and student's and the information will be assessed. By February 2009 they will have a proposal to share. Diane Downs confirmed they are taking the process slow and want parent input to evaluate. Pat confirmed we did receive grant dollars for the planning process and there is a second phase which we must commit to by June to receive the additional grant dollars. Staffing will be from Willamette Falls Hospital as well as the District. We could have in-kind services by using the counseling secretary.
- **Artificial Turf Project**  
The kick-off for the Turf Project took place over a month ago. We have over \$300,00 in pledges of cash or in-kind services. Chris Roche, the coordinator for the project will be meeting with a company to possibly donate their services to haul the top soil needing to be removed. They also have a commitment from a civil engineer. An update will be brought to the June Board Workshop for discussion.

Chair Rivinus announced the Action Items will be presented before discussion of Addendum 9.2 and Addendum 9.3

## **10.0 ACTION ITEMS**

### **10.1 Resolution to Adopt Supplemental Budget**

Andy announced there was discussion on the supplement budget at the April 3, 2008 Board Work Session, but due to the legal notice not advertised in the Canby Herald, the action was moved to April 17, 2008.

**MOTION:** Rod Beck moved to Adopt Appropriations and Make Appropriations for the 2007-2008 General Fund Supplemental Budget as listed in Addendum 10.1. Mike Harms seconded the motion. Motion passed 7-0.

### **10.2 Administrative Appointments**

**MOTION:** Marty McCullough moved to appoint Maureen Callahan as 2008-2009 Director of Student Achievement, first year probationary administrator, 2008-2009. Diane Downs seconded the motion. Motion passed 7-0.

Superintendent Sommer introduced Maureen to the Board. She thanked Mary Hochstetler for her many years of service to the District and everyone gave her a round of applause.

## **9.2 Naming of Facilities**

Deborah discussed the District Policy FF, Naming Facilities, with the Board. Generally we do not place the names of individuals within a campus, however, the Fine Arts Center was brought to the public as a community building in the Bond election, therefore, the Board approved the naming of the Richard R. Brown Fine Arts Center.

There was Board discussion on the naming of the new space at Canby High School. Pat Johnson would like to see it as some kind of center, however, the discussion on naming it the career or career pathways center couldn't be agreed upon. After discussion, Pat was directed to bring back 3-5 recommendations for names from the school.

Deborah also noted in the next few months there may be requests for commercial advertising and also a request from Ninety-One in exchange for field improvements. She discussed the District Policy KI, Commercial Advertising/Merchandise Sales and noted the policy states the Superintendent may consider approval, however, she would involve the Board in any signage requests. Her intent is to have this discussion brought forward for discussion after her retirement. She will also follow-up with Dennis Burke and Chris Roche to make sure they are aware of the policy.

## **9.3 Policy First Readings**

EBBAD, Student Infection Control: Communicable Diseases  
EBBAF, Administering Noninjectable Medications to Students  
EH, Electronic Data Management  
JHCDA, Administering Injectable Medication  
JOA, Student Directory Information  
JOB, Personally Identifiable Information

The Board reviewed the policies and made corrections. The policies will be brought back for a second reading on May 15, 2008.

Deborah reminded everyone of the Budget meeting on May 5, 2008 at 6:30 p.m. in the Meridian room at the District Office.

May 15, 2008 will be an OSEA Negotiations meeting.

May 30, 2008 is the Staff Appreciation and Retirement Celebration at Postlewait's Events.

Chair Rivinus adjourned the meeting at 8:36 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Marty McCullough  
Board Vice Chair

Approved: May 15, 2008