

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
WORKSHOP SESSION**

September 6, 2007

**1.0 CALL TO ORDER**

Andy Rivinus called the Workshop session to order at 6:03 p.m. on September 6, 2007 in the Canby School District Office, Meridian room. Board members in attendance were Andy Rivinus, Rod Beck, Diane Downs and Dr. Mike Harms. Board members absent were Dick Adams, Marty McCullough and Guy Gibson. Also in attendance were Deborah Sommer, Linda Martin, Wayne Layman, David Moore, Noel Hygelund, Carol Meeuwsen, Debbie Pearson, Wayne Layman, Hank Harris and Danielle Peterson.

**2.0 PUBLIC FORM / ANNOUNCEMENTS**

Rod Beck announced the lease with the City of Canby should be revisited. The District has the option to make revisions every 5 years if they feel necessary. Since the renewal will be in 2010, the Board directed Superintendent Sommer to send a letter to the City of Canby for discussion on the agreement. Presently, the District receives 45 hours of swimming instruction. David Moore reported an additional \$5800.00 of instruction is purchased each year for Ackerman and the elementary schools in the District.

**3.0 INFORMATION / DISCUSSION ITEMS**

**3.1 Reschedule November 1, 2007 Workshop Session**

Superintendent Sommer will be attending an ELL Conference during the November 1, 2007 Workshop. Since there are three meeting dates set aside for November, the Board decided to cancel the November 1 meeting. The November 15, 2007 and November 29, 2007 remain unchanged.

**3.2 Ninety-One Brick Veneer Issues**

Deborah Sommer discussed the brick veneer conditions at Ninety-One Elementary School. It appears after the Scotts Mills earthquake in 1993 it is probable the earthquake proved significant lateral force to cause the veneer to pull away from the wall. Wayne Layman and Vladimir Kuznetsov met with our current agent who helped to locate the previous insurer when Ninety-one School District was their own district before unification with Canby. That company will be sending out adjusters next week, however, there probably was no earthquake coverage at that time.

Wayne Layman presented diagrams showing which walls were damaged as well as the other existing walls in the building. Wayne presented different options for the wall repair. His recommendation is to demo old brick and replace with four feet of new brick, hardy plank and new windows. The total cost to replace all

damaged walls and upgrade all the windows to energy efficient windows in the building is \$118,000.

There was discussion by the board on what funds would be used for the repairs if there was no insurance coverage. David Moore reported contingency could be used and there are also dollars from Ballot Measure 52. The District also has \$150,000 in insurance reserves. He felt no general fund money would be used. Wayne will be getting at least two other bids for these repairs. Wayne reported the building is secured from the public. Once the project is started it will take 3-4 weeks to complete.

### **3.3 Board Work Plan for 2007-2008**

Deborah discussed the additional items added to the work plan discussed at the August 16 meeting. These items are in reference to the AG program, Special Ed programs date and Senate Bill 1036. Even though Dick Adams was absent, he sent an email regarding developing a 5 year vision for the District. Andy Rivinus does not agree with developing this plan. It is a huge effort that could take years with many changes along the way. Deborah felt all the Board members should be involved in this discussion. It will be added to the October 4 workshop agenda.

### **3.4 Long Range Facility Task Force**

Deborah discussed the plan to develop a Long Range Facility Task Force to initiate discussion on a site for a second high school, the future use of the five acres we own, as well as additional sites for the construction houses. Bond Oversight members would be helpful, but there are only a few members participating at this time. Andy Rivinus felt we should advertise for interested people. A broader perspective would be helpful. Deborah will develop a plan/process to organize this committee.

### **3.5 Safety Manual Presentation**

Noel Hygelund reported he, Larry Kraxberger and Carol Meeuwsen began working on updating/revising our Safety Manual one year ago at Deborah's request.. They did comparisons with other districts as well as information from Federal sources. Even though we had a good document there was room for improvement. We needed a quick reference guide as well as a complete manual of procedures. A one-page double sided quick reference guide was developed to post in each classroom and office in each building in the District.

There was also a Staff Guide to Emergency Response developed with the theme of Preparation, Training, Response and Recovery. This guide will be used for staff training. Each staff member in the District will receive training pertaining to information in the manual. Noel and the building principal are responsible for administering the training. The training manual also includes the dates/themes of the drills each month. They are now in the process of compiling a manual

containing forms, sample letters and custodial and safety issues. Andy Rivinus commended Noel, Larry and Carol for a job well done.

In closing, David Moore reported the construction house is still for sale. The location is somewhat a deterrent in that buyers cannot put up a fence because of city restrictions. Realtor, Becki Unger said the price is appropriate, but has been reduced to \$339,900 with the realtor paying the difference due to Board action for a sale price of \$340,000.

Dr. Harms acknowledged a letter received from Governor Ted Kulongoski on Superintendent Sommer's appointment to the Quality Education Commission.

Deborah shared we received \$3240 from Clackamas Emergency Services Foundation from an Automated Emergency Defibrillators grant with an additional \$1080 still due from Operation Life Shock partners.

Personnel Director, Hank Harris reported all teachers are hired for the start of school. We were able to successfully fill all openings.

Andy Rivinus adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Andy P. Rivinus  
Board Chair

Approved: September 20, 2007