

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
EXECUTIVE SESSIONS AND WORKSHOP SESSION  
April 8, 2010**

**EXECUTIVE SESSION**

Chair Diane Downs called the Executive Session to order at 6:00 p.m. in the Canby School District Meridian room on April 8, 2010 in accordance with ORS 192.660 (2)(e).

Board members in attendance were Diane Downs, Kristin Downs, Andy Rivinus, and Dick Adams. Ty Kraft arrived at 6:10 , Peggy Savage at 6:11 and Tom Scott at 6:30. Marty McCullough was absent from the meeting. Also in attendance were Jeff Rose, Linda Martin, Judy Hogland, Bob Cooperider, Carol Wilson, Linda Collins, Kathy Robinson and Alice Merrill.

It was requested information discussed in the Executive Session not be disclosed.

The session was held to discuss real estate property transactions.

The Executive Session adjourned to the Workshop Session at 6:40 p.m.

**WORKSHOP SESSION**

**1.0 CALL TO ORDER:**

Chair Downs called the Workshop Session to order at 6:49 p.m. Board members in attendance were Diane Downs, Kristin Downs, Andy Rivinus, Dick Adams, Ty Kraft and Tom Scott. Marty McCullough was absent from the meeting. Also in attendance were Superintendent Jeff Rose, Linda Martin, David Moore, Tim Oberg, Betty Rivinus, Jennifer Turner, Marilyn Wood, Joe Morelock, Carol Meeuwsen, Debbie Pearson, Peggy Savage, Christine Taylor and Cindy Bauer. Wayne Layman arrived at 7:10, Pat Johnson at 7:21 and Tom Zauner at 8:05 p.m.

**2.0 INTRODUCTIONS**

Those in attendance introduced themselves.

**3.0 CHANGES TO AGENDA**

Dick Adams requested Ballot Measure 68 be added to the agenda and Andy Rivinus requested discussion on the year-end work session be added.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

None.

**5.0 INFORMATION/DISCUSSION ITEMS**

**5.1 Survey Data and Discussion**

Superintendent Rose reported approximately 500 communication surveys were completed with 90% of them completed online. The survey was also distributed in

the Your Canby Schools Connection Newsletter. An additional 238 ELL families also completed a different set of questions that will be reported at a later date.

Those in attendance divided into three groups to share the responses on the survey. Each group was given 20 minutes to compile comments on the trends in three categories: Positives, Questions/Concerns and Implications/Learning/Future Actions. The Administrative Team will also be given this activity. The final results will be shared publicly later this spring.

## **5.2 Principal Interview Process**

Human Resource Director Tim Oberg reported 59 applications were received for the Principal openings at Carus and Ninety-One with 18 of those moving forward in the process. Tim shared the timeline and asked for Board representation along with staff, administrators and parents. Diane Downs will participate on April 15 with the group screening and identifying four candidates for each school. Ty Kraft volunteered for the Carus Selection Committee on April 21 and Kristin Downs volunteered for the Ninety-One Selection Committee on April 22. One or two finalists will be recommended to Superintendent Rose with the final announcement within the first ten days of May.

## **5.3 Budget 101 Meeting Discussion**

Business Manager David Moore announced the upcoming informational budget workshop on April 12 at Canby High School, 4<sup>th</sup> Street Center, Room 1 at 6:30 p.m. He is looking forward to his presentation to share how our budget is developed, the role of the budget committee, funding changes, the State school funding formula and how our money is spent and where the budget is headed in the next biennium. There will also be time for questions and answers.

## **5.4 Facility/Land Discussion**

Superintendent Rose reported this topic came from the presentation by Debbie Pearson at the last board meeting focused on a proposal from Canby United Soccer to add soccer fields at Trost Elementary School. He also met with Debbie, Tom Zauner, David Moore and Wayne Layman to discuss the challenges and to catch up and understand past history. At this time there is no target or conclusion for the conversation. Chair Downs noted that our grounds are a resource for everyone in the district and it is important to provide equal opportunity. Jeff recommended that we think about the total impact and therefore expand our conversation.

Debbie Pearson and Tom Zauner requested that the Board of Directors support their concept and Tom noted he just came from a meeting with the different Canby Kids groups who were supportive of their proposal. Debbie noted they need an answer by October in order to submit grant proposals for funding.

The Board discussed the need to review the policy and procedure for land use and space as well as the Long Range Task Force Recommendations and to clarify the process and be mindful of requests in a timely manner so that stakeholders are aware of the options before decisions are made to designate a particular use.

Superintendent Rose plans to set future meetings with each outside group to discuss facilities and he would also like the board to identify questions and concerns before decisions can be made.

**5.5 Ballot Measure 68**

Dick Adam related he has received emails regarding Ballot Measure 68 on the May ballot which pertains to school district use of capital funding. The measure was referred by the legislature and is a constitutional change. He agreed to research the measure and report back to the Board at the next meeting.

**5.6 Board of Directors Year End Work Session**

The Board will review their schedules to determine a date for the year-end half-day workshop.

**REMINDER:** The first Budget Committee Meeting is set for May 3, 2010 in the Canby School District office at 6:30 p.m.

**6.0 ADJOURNMENT**

The Workshop Session adjourned to Executive Session at 8:50 p.m.

**EXECUTIVE SESSION**

Chair Downs called the Executive Session to order at 8:55 p.m. in accordance with ORS 192.660 (2) (d). Board members in attendance were Diane Downs, Dick Adams, Andy Rivinus, Kristin Downs, Ty Kraft and Tom Scott. Board member Marty McCullough was absent from the meeting. Also in attendance were Jeff Rose, Tim Oberg, David Moore and Linda Martin.

The Executive Session was held to discuss labor negotiations. It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 9:50 p.m.

Respectfully Submitted,

Linda Martin  
Board Secretary

Diane Downs  
Board Chair

Approved:

