

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR SESSION  
April 22, 2010**

**1.0 CALL TO ORDER**

Board Chair Diane Downs called the Regular Session of the Canby School District Board of Directors to order at 6:30 p.m. on April 22, 2010 in the Canby High School Omni room. Board members in attendance were Diane Downs, Ty Kraft, Tom Scott, Marty McCullough and Kristin Downs. Andy Rivinus and Dick Adams were absent from the meeting. Also in attendance were Superintendent Jeff Rose, Linda Martin, David Moore, Jennifer Turner, Wendy Scharich, Julie Johnson, Michael Ryan, Kelly Turcotte, Pat Johnson, Joe Morelock, Elaine Morelock, Noel Hygelund, Ryan Swearingen, Scott Sasse, Teresa Sasse, Betty Rivinus, Andy DeBois, Carolyn Wilmes, Veronica Martinez, Peggy Savage, Julie Stoltzfus, Carol Meeuwssen, Andrew Young, Marilyn Wood, Maureen Callahan, Cindy Bauer, Tim Oberg, Zuleima Ardila, Beth Smidt, Debbie Pearson, Tom Zauner, Sondra Strong, Claire Marshall, Kayla Brons, John Young, Jani Young, Jennifer Satalino, Lee Evans, Alyssa Gascho, Tucker Hunter, Cristine Tuli, Kaylee Tuli, Blake Tuli, Savanaugh Tuli, May Davis, Amanda Davis, Laurie Bergstrom, Brianna Willeford, Brendan Yates, Jason Yates and several other parents and students.

**2.0 INTRODUCTIONS & FLAG SALUTE**

The audience introduced themselves and Lee Elementary students led the flag salute.

**3.0 CHANGES TO AGENDA**

None

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

**OREGON CAREER INFORMATION SYSTEM AWARD RECIPIENT**

Cheryl Buhl, Director of the Oregon Career Information System Program at the University of Oregon awarded John Young, CHS School to Career Coordinator for his dedication to helping students prepare for the future. John provides career development services to over 800 students every year at Canby High School. He sets up Job Shadows and Mock interviews for sophomore students. He coordinates guest speaks for Future Focus classes and facilitates their use of the Career Information System.

Jennifer Satalino, ORCIS Board Chair shared excerpts from John's application with co-workers praising him as an outstanding professional who has made a significant difference for students in reaching career development goals.

Board member Marty McCullough also thanked John as a parent for his dedication to helping students in reaching their goals.

### **SPOTLIGHT ON STUDENT SUCCESS**

Lee Elementary Principal Marilyn Wood introduced their presentation on use of iPod Touch technology in the classrooms. Students are learning to easily and successfully use these tools to increase student learning. Teachers Kelly Turcotte, Wendy Scharich, Julie Johnson and Zuleima Ardila described how the iPods are used and the positive impact they're having on student achievement. The iPods have proven to be very successful with reading and math scores going up dramatically this year. Use of iPods for reading in Spanish for fluency has provided a significant increase in reading fluency and test results. Lee students demonstrated to each board member how the iPods were used and how they helped with their education.

### **SCHOOL ACTIVITIES AND UPDATES**

Brianna Willeford from Ackerman Middle Schools reported on da Vinci Day and the opening of the new art gallery. The Band and Choir and the 8<sup>th</sup> graders performed for parents, community members, students and artists. Brianna also gave an update on the students and chaperones on the Korean trip.

Baker Prairie student representatives, Kayla Brons and Claire Marshall shared happenings at their school. The 6<sup>th</sup> graders are at Camp Wynema on the coast for outdoor school this week. Upcoming events include the talent show and dinner theatre, Cinco de Mayo Spirit Day, Rainforest Social and Teacher Appreciation Week. They also have a blood drive scheduled in honor of one of their students, but are short 20 participants in order to have the drive take place.

Alyssa Gascho from Ninety-One School shared information on the upcoming talent show performances, one taking place during the day and one in the evening. The Ninety-One Band will perform at a festival at Canby High School on April 27<sup>th</sup> and the 6<sup>th</sup> graders will be going to Fossil, Oregon for Outdoor school the first week in May.

Tucker Hunter reported Canby High students started the 3<sup>rd</sup> trimester and conferences are being held this evening. This year's talent show will be a fundraiser for Haiti Relief. Student body elections will soon be taking place and students are looking forward to Macho Volleyball and the Powder-puff game. Leadership students have started a new mentoring program with Trost Elementary students.

## **5.0 CONSENT AGENDA**

### **5.1 Minutes**

Minutes of the March 11, 2010 Regular Session and Executive Session and the April 8, 2010 Executive Sessions and Workshop Session are provided in Addendum 5.1.

## **5.2 Personnel Changes**

Personnel Changes are provided in Addendum 5.2

**MOTION:** Marty McCullough moved to approve the Minutes as presented in Addendum 5.1 and the Personnel Changes as provided in Addendum 5.2. Tom Scott seconded the motion. Motion passed 5-0.

## **6.0 INFORMATION/DISCUSSION ITEMS**

### **6.1 Update on Transfers In and Out of District**

Superintendent Rose provided information on the number of students who transfer in and out of the district and that last year's update to the transfer policy and procedures worked well. Carolyn Wilmes explained the process; how transfers are tracked and that students must reapply every year. There are various reasons for requests, some due to programs we don't offer.

### **6.2 PSAT 2-year Results**

Maureen Callahan and Pat Johnson presented data from 2008 and 2009 PSAT testing, providing two years of analysis of demographics, participation, scores, how juniors performed who took the PSAT as sophomores, how they compared nationally, and whether the PSAT scores might meet graduation proficiency standard requirements. CHS tests on a Wednesday rather than Saturday and had 87% of sophomores participating with 74% of juniors taking it a second time in 2009. PSAT reading data on Hispanic/non-Hispanic students is a way to track the achievement gap and student academic growth between one year and the next. There was improvement for juniors this year and CHS scores are slightly higher than national. Concern was expressed that juniors did not reach national scoring level and that new graduation standards will be in effect in 2014. Pat was pleased with the results thus far and said further analysis with CHS staff would occur.

### **6.3 Financial Statement Update**

Business Manager David Moore reviewed the statement as of March 31, 2010. An increase in the state school fund and miscellaneous revenue resulted in an increase of \$70,000. With increased expenses a gain of \$40,000 was reported at this time.

### **6.4 Budget Forecast**

David reported that the district anticipates an ending fund balance of \$5.4 million this year. The 2010-11 budget is built from a \$6.0 billion state K-12 funding level forecast and rolls forward reductions made in 2009-10. The 2011-13 biennium has a number of unknown factors that affect the numbers such as PERS rate increases, stimulus funds gone and for Canby, employee contracts are not in place for that biennium and negotiations will occur sometime next year. State revenues are also expected to fall dramatically for the 2011-13 biennium. For 2011-13 projection purposes, David believes that sometime in the 2011-12 school year the district will be in a budget deficit position.

### **6.5 Principal Hiring Process**

Human Resource Director Tim Oberg reported that the district is well underway to hire principals for both Carus and Ninety-One schools. Fifty-nine applications from inside and outside the district were received, 17 participated in panel screening. The field was narrowed to three candidates for Carus and five for Ninety-One for the next round of interviews. Parent and staff groups from each school, as well as administration and board members, participated. Each group conducted intense comprehensive interviews, and then worked to achieve consensus to recommend two candidates per school to Dr. Rose. Possible site visits will occur this week before the decisions are made. Forty people have participated in the process and positive feedback from both participants and candidates was received.

### **6.6 Criteria for Use of Land/Space & Long Range Recommendations**

The board explored interest in conducting a review of the criteria for use of district lands and prior long-range facility recommendations. The Board agreed that a review process should occur, one that would provide outreach into the community to invite input. They were asked to bring questions they have about the process to the May 13 workshop and a sub-committee of board members would be appointed.

### **6.7 Ballot Measure 68**

Information was shared on the above ballot measure. Business Manager David Moore said the measure does give flexibility and would allow use of bond funds for non-capital items. After a long discussion, a motion was made to approve a resolution in support. See action item 7.1 Ballot Measure 68 Resolution

## **7.0 ACTION ITEMS**

### **7.1 Ballot Measure 68 Resolution**

**MOTION:** Marty McCullough moved to approve the Resolution in Support for Ballot Measure 68 as provided in Addendum 7.1. The motion failed for lack of a second.

### **7.2 City of Canby Ground Lease**

Superintendent Rose reported the City of Canby and the Canby School District have been in discussion regarding the property the Canby Swim Center and Canby Adult Center are located on. The City of Canby has approved the lease agreement and the District needs board approval for Superintendent Rose's signature.

**MOTION:** Marty McCullough moved to authorize Superintendent Rose to sign the Ground Lease between the City of Canby and the Canby School District as presented in Addendum 7.2 and previously signed by the mayor of the City of Canby. Tom Scott seconded the motion. Motion passed 5-0.

### **7.3 Appointment of Superintendent Evaluation Subcommittee**

The Board discussed appointing a subcommittee to include Superintendent Rose to develop a mechanism by mid-May to measure his performance this year.

**MOTION:** Tom Scott moved to appointment a sub committee of Marty McCullough, Kristin Downs and Superintendent Rose to coordinate the Superintendent year end evaluation. Kristin Downs seconded the motion. Motion passed 5-0.

### **7.4 Amend Special Revenue Funds Appropriations**

David Moore submitted his annual request to amend the Special Revenue Funds for 2009-2010 as allowed by state budget law to correct for actual expenditures and revenues, such as grants. This allows the district to more accurately reflect the activity in these funds each year.

**MOTION:** Marty McCullough moved to approve the amendments for the Special Revenue Funds Appropriations as provided in Addendum 7.4. Ty Kraft seconded the motion. Motion passed 5-0.

## **8.0 BOARD COMMENTS**

Kristin Downs attended the Budget 101 Workshop and found the information very educational. She attended the State FFA Convention at Oregon State with 27 Canby students participating and a Canby student has been elected to a state office. The Ninety-One 4<sup>th</sup> grade Collaborative Team meeting teachers are very excited about the writing results. Kristin also participated in the principal screening and interviews.

Tom Scott participated in the mock interviews and found the class to be very impressive. He attended the Superintendent Luncheon, Budget 101 Workshop and the presentation from the Tuskagee Airmen this last Tuesday at Canby High School.

Marty McCullough continues to volunteer three days a week at Lee Elementary. She also participated in the Lee Technology Presentation as a monitor for the oral speeches with the use of iPods. Marty has also been involved in the Carus and Ninety-One interviews.

Ty Kraft found the Budget 101 Workshop information very helpful. It was also great to see the comparison from two months ago on the Knight Collaborative Team process. He found the Carus interview process very well orchestrated. He also attended the Farm to Market at Lee Elementary.

Board Chair Diane Downs presented a plaque given in appreciation

to the Virginia Resch Endowment, the Canby Education Foundation, LRS Architects and the Canby School District Maintenance Staff for the new art gallery at Ackerman Middle School. The annual da Vinci Day event last night and ribbon cutting ceremony for the new art gallery clearly demonstrated the school's dedication to enhancing the education of its students through varied experiences and humanitarian efforts. Ackerman students were also given the opportunity to work with a professional artist. Thanks also to Joel Sebastian and Tony Crawford for their efforts in organizing the project and dedication to the project. Diane attended the superintendent's luncheon and noted parent's appreciated the luncheons, but would like to see other options such as early morning or evenings for representations by other groups of people.

## **9.0 SUPERINTENDENT'S REPORT**

Superintendent Rose appreciates the time spent by the more than 40 people involved in the complex principal hiring process.

He commended Melissa Reid, third grade dual immersion teacher at Trost, for being awarded the 2010 Celebrate Literacy Award from the Portland Reading Council for the second year in a row.

He also thanked the Lee PTA for the outreach to all schools to work together to organize the Harlem Wizards basketball game on May 7. The Canby team is made up of teachers, staff, students and community leaders.

Jeff presented a certificate and plaque for Excellence in Financial Reporting from the Association of School Business Officials for fiscal year ending June 30, 2009 and thanked Business Manager David Moore for the significant achievement and commitment to the highest standards of financial reporting.

## **10.0 ADJOURNMENT**

Chair Downs adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Diane Downs  
Board Chair

Approved:

