

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Workshop and Executive Session  
March 3, 2011**

**1.0 CALL TO ORDER**

Board Chair Dick Adams called the Workshop Session to order at 6:30 p.m. in the Canby School District office, Meridian room on March 3, 2011. Board members Marty McCullough, Tom Scott, Dick Adams, Ty Kraft, Andy Rivinus, Kristin Downs were present. Diane Downs was absent. Also in attendance were Superintendent Rose, Linda Martin, Carol Meeuwesen, Tim Oberg, David Moore, Rex Hagans, Kimie Carroll, Patty Rydquist, Doris Aasland, Angie Navarro, Greg Parker, Joe Minson, Anneka Millbrooke, Joel Sebastian, Pat Johnson, Joe Driggers, John Haring, Jennifer Turner, Cindy Bauer, Maggie Rosario, Betty Rivinus, Sondra Strong and Maureen Callahan.

**2.0 INTRODUCTIONS**

Introductions were made.

**3.0 CHANGES TO AGENDA**

None.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Patty Rydquist and Doris Aasland from the Canby Pregnancy Care Center explained services available at the Center to serve members of the community.

**5.0 INFORMATION/DISCUSSION ITEMS**

**5.1 Canby Area Parks & Recreation District Ballot Measure**

Joe Driggers and John Haring represented the Canby Area Parks & Recreation District to share information about the recreation district and its upcoming ballot measure to establish a permanent tax base rate of \$.42/\$1,000 to support the Canby Swim Center and local sports and recreation. The recreation district was approved by area voters 40 years ago without establishing a funding mechanism. This ballot measure would have city of Canby residents continuing to pay the same rate to continue stable, permanent funding for the pool operations and staffing. Additional revenue would be generated from expanding the base to collect the same rate from those areas outside the city and within the district boundaries. The focus of the funding is for supporting pool operations, setting aside funds for granting to existing or future sports and recreation organizations, and providing minimal staffing, likely through contracting with city of Canby for management of the pool. An office and staffing will not be funded but will provide services in cooperation with existing entities.

Haring explained that the city of Canby is not interested in a new levy to support the pool so the recreation district levy is very important to keep the pool open and serving the community with stable funding. Only city residents have supported the pool and the bond measure would extend to the whole district, which is the same as the Canby School District without the Charbonneau area. The levy would generate approximately \$800,000 annually. The pool would likely shut down without taxpayer support since the current levy ends in 2012.

## **5.2 Dental Program Update**

Rex Hagens, Chair of the dental program advisory committee, talked about the history of the program to serve uninsured children with dental needs. Two grants have funded the program and now Kaiser participation will allow expansion of the program to expand to other schools in the district. Cindy Bauer and program coordinator Maggie Rosario provided information on the services including parent and student education, screenings, urgent needs, sealants, fluoride, and treatments. Volunteers from the Mt. Hood Community College dental program, community and others help ensure success. Rex thanked all the volunteers and the teachers who welcome the program, principals and The Canby Center.

## **5.3 School-Base Health Center Discussion Next Steps**

Board Chair Dick Adams began the follow-up conversation to an earlier presentation by CHS students and Prevention Specialist Trevor Lockwood on the Student Based Health Center. The purpose was to define a process and timeline in reply to student interest in offering parent planning services. Board members agreed that a specific proposal should be presented to the Board with steps clearly defined. They are also interested in seeing research and information gathering as part of the process. Andy cautioned looming budget issues is a priority at this time. Marty said research could be completed to include in the proposal when it is submitted. The board agreed that clarity be provided to the students so they understand what is being requested before the board could provide feedback.

CHS Principal Pat Johnson said that when the SBHC was created, they knew that some centers provide family planning and others don't. He noted our SBHSC has been in place for two years. The students are involved and they attend conferences to learn more about possible services. They are not ready to share a proposal, but they want to know what they can do next. The staff is prepared to provide guidance and support to their efforts. Data is being collected already. A liaison from the board would be welcome as they work through their process. There's no urgency, we can take all the time necessary and give them clear direction and they will go to work, they have great energy.

Board members will submit questions they have in the next couple of weeks. Pat said it would be May before the proposal could be prepared for the Board.

#### **5.4 Budget Discussion**

As earlier requested by the Board, Superintendent Rose presented three information-only options for budgeting impact:

1. **Early Retirement Incentive Impact:** Business Manager David Moore priced an option similar to two years ago. It includes a one-time incentive of \$15,000 for separation with eligibility based on the current board policy which is 55 yrs of age, or 30 years in PERS, and 15 consecutive years with the district. Forty-seven licensed employees are eligible. Each retiring teacher leaves an opportunity for those lower on the salary scale. Initial savings is the difference in salary. The district would break even the first year and realize savings in the second year of the biennium of potentially \$17,000 per FTE. He mentioned that State reimbursement and savings might be impacted. Last time 35 staff members were eligible and only eight took advantage of the offer. The Board agreed that they should consider a recommendation on this option.

2. **Budget Decisions:** No budget decisions have been made as yet. Administrators have reviewed the cause of a potential \$5 million reduction, possibly higher or lower, and are creating plans up to and including a worst-case scenario. Schools have created plans reflecting that reduction directly from schools and a district level reduction of \$1 million in addition. If this combination isn't enough, then other options such as school closure would be considered. Elementary schools are working as a group as are middle schools. The high school is in communication with all levels of schools. Other areas to look at are district level K-12 programs. Major decisions need to be made so this work doesn't unravel later. This segment of the budgeting process should conclude before Spring Break. David Moore said we now have a framework to know what \$5 million looks like. Reducing days would be negotiated if that option becomes a possibility.

3. **Consideration for using funds in different ways for general fund budget relief:** Various funds, including special revenue and grants were discussed for one-time transfers into or out of the general fund for the coming biennium. Some examples were one-time transfers to the general fund and others would move costs out of the general fund into grant funding, such as technology this year; and transportation funds from ESD distribution would transfer to offset potential increased transportation costs. The Board gave initial approval for the listed actions totaling \$560,000 in savings over two years. The decision would be finalized through the upcoming budget process.

## 5.5 Snow Days and Revised Calendar

Tom Oberg discussed adding back the lost February 24 snow day with June 13 as a student contact day. Graduation remains on June 10 and CHS final exams are set for June 10 and June 13.

## 6.0 ACTION ITEMS

### 6.1 2010-2011 Revised School Calendar

**MOTION:** Andy Rivinus moved to approve the revised 2010-2011 school calendar as presented in Addendum 5.5. Marty McCullough seconded the motion. Motion passed 6-0.

**6.2 2011-12 School Calendar Adoption:** The proposed school-year calendar represents a full schedule but remains subject to future budget impacts and revision if necessary. This option gives the community something even though we know it's subject to change because of the environment. Major changes to breaks during the year would not occur even if the number of days changes. This schedule serves as guidance for families, however, additional review of the calendar is necessary before returning to the Board for approval at a future board meeting.

### 6.3 Extension of Contract

**MOTION:** Andy Rivinus moved to approve the extension of contract as provided in Addendum 6.3. Ty Kraft seconded the motion. Motion passed 6-0.

Chair Adams adjourned the Workshop Session at 9:06 p.m. and will reconvene to Executive Session after a short break.

## **EXECUTIVE SESSION**

Chair Adams called the Executive Session to order in accordance with ORS 192.660 (2) (d) and (f) at 9:12 p.m. in the District Office Meridian room on March 3, 2011. Board members in attendance were Dick Adams, Tom Scott, Ty Kraft, Marty McCullough, Kristin Downs and Andy Rivinus. Diane Downs was absent. Also in attendance were Superintendent Rose, Linda Martin, Tim Oberg and David Moore.

It is requested information discussed in the Executive Session not be disclosed.

The session was held to discuss contract negotiations. Also, there was discussion on adding an Executive Session on March 9, 2011 at 3:00 p.m. to continue discussion.

The session adjourned at 10: 25 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Richard Adams  
Board Chair

APPROVED: