

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OR DIRECTORS  
REGULAR SESSION AND EXECUTIVE SESSION  
February 17, 2011**

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Chair Adams called the Regular Session to order at 6:30 p.m. in the Canby High School, Omni room on February 17, 2011. Board members in attendance were Dick Adams, Diane Downs, Tom Scott, Ty Kraft, Marty McCullough and Andy Rivinus. Kristin Downs was absent. Also in attendance were Superintendent Rose, Linda Martin, Travis Opperman, Kristina Scott, Pat Johnson, Sam Thompson, David Moore, Kim Kent, Christine Taylor, Sondra Strong, Jennifer Turner, Andrea Weber, Skyler Rodolph, Joel Sebastian, Maureen Callahan, Tim Oberg, Betty Crawford, Carol Meeuwsen, Shane Strangfield, Joe Morelock, Natalie Becher, Joe Minson, Betty Rivinus, Brenden Murphy, Susanna Chernishoff, Bill Chernishoff, Rob Robinson, Alan Stewart, Alondra Hernandez, Yocelyn Hernandez Christie Thorsrud, Austin Taylor, Sophia Strangfeild, Taya Morales, Jennifer Turner, Tim Oberg and several other parents and students.

**2.0 INTRODUCTIONS & FLAG SALUTE**

The audience introduced themselves and Knight students led the flag salute.

**3.0 CHANGES TO AGENDA**

ORS 192.660 (2) (b) has been added to the Executive Session

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Dick Adams announced Budget Committee applications will be accepted until February 18. Also, three positions on the Board of Directors will be on the ballot for the May 17, 2011. Contact Central Services for additional information with information also available on the Clackamas County Elections website. Deadline to file is March 17, 2011.

Sammy Lackner addressed the board regarding Spanish 4A & 4B classes no longer offered at the high school. As a result, seniors are not able to meet admissions requirements for many colleges. The option given to them of registering for classes at Clackamas Community College is a problem due to full classes and CCC students are given the option to register before other students. She asked to Board to reconsider offerings.

**5.0 SUPERINTENDENT'S REPORT**

Superintendent Rose said that the majority of this meeting would be focused on upcoming budget challenges. He also reported on the completed Vision Team process, which caused many community conversations along the way. There was a monumental co-laboring effort dedicated to K-12 education in Canby and beyond, focused on our

schools and the funding issues looming. Those conversations are providing insightful information that will help us. Statements were developed identifying necessary student skills and the survey results from over 500 responses which will serve as a filter for future decisions and guide the district in budget decisions. A compact developed by the educators, students, community and parents participating will describe our collective co-responsibilities for student success.

Superintendent Rose stated that there are many false rumors circulating in schools and the community regarding budget reductions. No decisions have been made. We are working in a thoughtful, creative and systematic manner on our K-12 model, so encouraged everyone to be patient as this work continues to determine \$5 million in reductions.

## **6.0 BOARD COMMENTS**

**Marty McCullough** said she recently observed how mid-west schools are responding thoughtfully to the current economic situation, which Oregon has not yet engaged in. She asked that those who have an interest in how Oregon will move forward in efforts to ensure funding for schools that is more stable to get involved.

**Tom Scott** has talked to people interested in the open Board positions as well as some who are nervous about budget cuts. He has the utmost confidence in our leadership and that the right decisions will be made, although they will be uncomfortable.

**Diane Downs** commended those interested in running for the Board as the district faces looming challenges. She noted it says something about our community to see this interest. Diane also participated in a community leaders roundtable with Rep. Kurt Schrader where he heard their concerns and asked about challenges to districts such as non-financial issues and mandates he could work on.

**Ty Kraft** thanked everyone who participated in Vision Team process for their time and effort and for how the resulting information will help in the budget process.

**Dick Adams** said the Vision Team was time well spent and appreciates seeing the resulting products. He mentioned two movies presented by Canby's Stand for Children: *Race to Nowhere* and *Waiting for Superman* at the Canby Cinema with a short panel discussion following. He noted it's very healthy for us to think through the challenges that are facing our kids. Dick also invited people to upcoming Board meetings and to engage in the important conversations to come.

## **7.0 SPOTLIGHT ON STUDENT SUCCESS**

Principal Christine Taylor explained Knight's Instructional Focus on Communication as the foundation for student learning. She talked about several activities that grow students' skills in communication such as Battle of the Books and academic goals posted to help students know their language objectives as well as parent newsletters, the "Mr. Communicator" monitor in the entryway, and student work displayed throughout the school. Students then engaged in conversation with Board members about what is

happening at Knight. Teacher Kim Kent shared examples of good student communication throughout the school.

## **8.0 SCHOOL ACTIVITIES AND UPDATES**

**Ackerman Middle School** representative Sarah Branum reported on their staff versus students basketball game and that Spirit Week had been organized with different themes each day. Tryouts were held for the upcoming play *Willy Wonka, Jr.* in April, a Valentine's fundraiser dance organized, and eighth graders attended a *Promises* assembly focused on decisions students make and their potential consequences.

**Baker Prairie Middle School** students Yocelyn Hernandez, Alondra Hernandez, and Taya Morales talked about Block classes, which are elective classes that 7<sup>th</sup> and 8<sup>th</sup> graders can take at the end of the day such as writing the school newspaper and archery.

**Ninety-One School** students Narcisco Hernandez and Susanna Chernishoff said that February is reading month and they have a school goal to read 500,000 minutes. Currently over 280,000 minutes have been tracked. Other activities included a spirit assembly for 6-8<sup>th</sup> grades, the Ninety-One lego robotics team winning 1<sup>st</sup> place in the state competition, Battle of the Books for 6-8<sup>th</sup> grade held on the 23<sup>rd</sup>, and Pizza with Principal Rodolf is coming soon.

## **9.0 CONSENT AGENDA**

### **9.1 MINUTES**

Minutes of the January 20, 2011 Regular Session and Executive Session and the February 3, 2011 Workshop and Executive Session are provided in Addendum 9.1.

### **9.2 PERSONNEL CHANGES**

Personnel Changes are provided in Addendum 9.2.

**MOTION:** Andy Rivinus moved to approve the Minutes and Personnel Changes as provided in Addendum 9.1 and 9.2. Marty McCullough seconded the motion. Motion passed 6-0.

## **10.0 INFORMATION/DISCUSSION/ACTION ITEMS**

### **10.1 Contract Renewals**

#### **10.1.1 Probationary Teachers**

**MOTION:** Andy Rivinus moved to approve the election from first-year probationary status to second-year probationary status for the 2011-2012 school year, the election from second-year probationary status to third-year probationary status for the 2011-2012 school year and the election of third-year probationary status to contract status for the 2011-2012 and 2012-2013 school years. Tom Scott seconded the motion. Motion passed 6-0.

### 10.1.2 Contract Teachers

**MOTION:** Andy Rivinus moved to approve the extension of contract status from July 2, 2011- June 30, 2013. Marty McCullough seconded the motion. Motion passed 5-0 with Tom Scott abstaining due to a potential conflict of interest.

### 10.1.3 Temporary Teachers

**MOTION:** Andy Rivinus moved to approve the non-renewal of temporary teachers for the 2011-2012 school year. Diane Downs seconded the motion. Motion passed 6-0.

### 10.1.4 Probationary Contract

**MOTION:** Andy Rivinus moved to approve probationary administrators as provided in the additional revisions in Addendum 10.1.4. Tom Scott seconded the motion. Motion passed 6-0.

### 10.1.5 Confidential/Supervisory Staff

**MOTION:** Andy Rivinus moved to approve the extension of contracts for the Confidential/Supervisory staff for 2011-2012. Marty McCullough seconded the motion. Motion passed 6-0.

## 10.2 Sale of Construction House

A resolution to approve the sale of Canby High's construction house, on 201 NW 13<sup>th</sup> Avenue in Canby, was presented by David Moore. He reported that the house inspection is completed, and the target date for closing the sale is March 29.

**MOTION:** Marty McCullough moved to authorize the sale of the property at 201 NW 13<sup>th</sup> Place, Canby, Oregon at a price of \$269,900 and to pay up to \$5,000 toward the buyer's closing costs. Diane Downs seconded the motion. Motion passed 6-0.

## 10.3 Financial Statement Update

Budget projections prepared by Business Manager David Moore with two variations of a financial picture for the district were presented. After explaining the parameters used to build the projection models reflecting reductions of \$5 million, he said that both could allow the district to maintain an ending fund balance of 5%, or \$2 million, at the end of the biennium as determined by the Board.

Tom Scott asked if the Governor was front-loading his projected budget for K-12 education by funding schools at a higher level in the first year than the second.

Superintendent Rose explained that Governor Kitzhaber's proposed budget would allow schools another year to find additional efficiencies in the hope that the economy would recover somewhat. He also expressed concern with the concept or that the district might bank on that possibility. Others throughout the state have expressed similar concerns. He noted the district could experience even more cuts in the second year if the governor's thinking doesn't occur.

When asked about enrollment, David said the district would "probably lose 60-80 students next year and then level off in following year. If that occurs, approximately \$400,000 in funding would be lost due to the lower enrollment."

#### **10.4 Vision Team Update**

Superintendent Rose said some of the products from the Vision Team aren't budgetary because the full intention of the vision process was not to solve the budget problem. The Vision Team tracked a variety of priorities and developed products related to budget and non-budget with the most valuable in his perspective being the compact agreements. Our budget priorities will be set using the Vision Team outcomes as a filter, as one tool.

#### **10.5 Budget Discussion**

A list of budgeting options was explained as a follow up to requests from Board members to price a variety of budget reductions to better understand potential savings and/or implications. Items that came up were similar to other district's announcements recently such as school closures and four-day weeks. He noted these are not things we are moving forward on, we are looking at these options in depth before we would even consider them. We must be very careful not to jump at a solution that we've seen in other districts.

David Moore presented the following estimates:

1. **Four-day week** savings could occur in varying models but the scenario presented was a 38-week school calendar with 38 days reduced to save over \$500,000 as well as \$170,000 in transportation costs to total potential reductions of \$700,000. Superintendent Rose noted this is not an option where an administrative decision can be made and is not a recommendation.
2. **School closure** information was prepared using a simple cost calculation on savings if a single elementary school or middle school were closed. Most savings would occur in administration and support positions reductions. Teachers and classified working directly with kids would transfer to other schools. Some savings in utilities, repairs and maintenance would be realized. Closing an elementary could save approximately \$500,000 and \$700,000 for a middle school. Transportation savings were not included in the estimates.
3. **Local Option levy** based on property values at \$1 per \$1,000 levy could realize \$1 million to \$1.5 million annually according to the assessor's office for projection purposes. David said further conversation with the county assessor

would be necessary and that either this May or November could be explored as ballot options.

4. **Extra-curricular activities** bring in about \$200,000 in fees, admissions, etc. and about \$700,000 is spent. Net overall cost is about \$500,000.

5. **Instructional time** and class size will be discussed. We hear from the community that we have to consider time itself as a value. One option currently being researched is the schedule at Canby High currently at five periods and one prep period, but other models that could increase the number of periods daily, expand time per day, review diploma requirements, trimesters versus semesters, and overall number of classes will be explored as well.

Board members asked a variety of questions about the models as reported and additional information they would like to receive such as impact on ESD services, a local option levy, paying bond debt, PERS costs, and setting a timeline for when decisions on adjustments and changes will be announced. The Board will continue to submit other concepts they would like priced out and the details to provide such expense and income related to specific areas.

Superintendent Rose provided a document explaining why \$5 million is the level of reductions currently projected. Several areas influence both revenue and expenditures such as lost ESD services that the district would have to replace, contract uncertainties, etc. He said that some pieces of information will be available before the budget is established and others will not.

Discussion was held on how to communicate with the public to ensure up-to-date information is available and to quell rumors. A public Budget 101 session is planned for this spring to help clarify the budget and a published report with dates of specific budget activities and short summaries with a link to further information will be available.

## **11.0 ADJOURNMENT**

Chair Adams adjourned the Regular Session at 9:03 p.m. and will convene the Executive Session after a short break.

## **EXECUTIVE SESSION**

Chair Adams called the Executive Session to order in accordance with ORS 192.660 (2) (b), (d) and (f) at 9:10 p.m. Board members in attendance were Dick Adams, Andy Rivinus, Diane Downs, Tom Scott, Ty Kraft and Marty McCullough. Kristin Downs was absent from the meeting. Also in attendance were Superintendent Rose, Joel Sebastian, Linda Martin and Tim Oberg.

It is requested information discussed in the Executive Session not be disclosed.

The Executive Session was held to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, records except by law from public inspection and labor negotiations.

The session adjourned at 10:24 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Richard Adams  
Board Chair

APPROVED: