

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
WORKSHOP AND EXECUTIVE SESSION
November 3, 2011**

WORKSHOP

1.0 CALL TO ORDER

Chair Rivinus called the Workshop Session to order at 6:30 p.m. on November 3, 2011 in the Central Services Meridian room. Board members in attendance were Andy Rivinus, Diane Downs, Tom Scott, Ty Kraft, Kristin Downs, Brendan Murphy and Andrea Weber. Also in attendance were Superintendent Steach, Linda Martin, David Moore, Maureen Callahan, Grace Saad, Pat Johnson, Peggy Savage, Jennifer Turner, Cindy Bauer, Tim Oberg and Sondra Strong.

2.0 INTRODUCTIONS

Introductions were made.

3.0 CHANGES TO AGENDA

5.7 Superintendent Evaluation Development has been added to the Workshop agenda and Item (b) has been removed from the Executive Session agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None.

5.0 INFORMATION/DISCUSSION/ACTION ITEMS

5.1 Expanding Volunteers

Supertintendent Steach shared thanks to a grant from the Canby Educational Foundation the District was able to hire a Coordinator of Community Learning Resources to increase the level of community involvement to help our middle and high school students develop strong critical thinking skills. He introduced Grace Saad who has had significant experience in coordinating volunteer work in a variety of settings. Grace enthusiastically shared she is excited to be working with us and has already meet with several administrators, staff and community members. She is also looking forward to the Design Conference, an extension of the Vision Team, on November 16 to continue with the next steps.

5.2 K-12 Readiness

Maureen Callahan, Director of Student Achievement shared the purpose this evening was to inform and gather feedback from the Board on K-12 Readiness for the new diploma requirements centered around Common Core State Standards (CCSS), Assessments, and Work Samples. The underpinnings for our students to receive a regular diploma rely on teachers' ability to

adapt their instruction to meet these new standards. She discussed the Oregon Department of Education and the Canby School District instruction and assessment timeline through final implementation in 2014-15. The first two years has been spent building awareness and understanding with implementation at different levels each year. We are also in transition due to AYP, NCLB and testing. The Canby School District has effective systems with collaboration, instructional focus and best practices that will establish a learning environment towards critical thinking.

5.3 Ending Fund Balance/Add Back Days

Business Manager David Moore explained in September, the Board was presented with estimates on the projected ending fund balance for the past school year. This estimate has not changed since that time and remains at \$4.625 million. The state audit of the 2010-11 school year is scheduled for the second week of November and will be complete prior to the November 17th board meeting.

The agreement reached during bargaining last spring connects this fund balance to the number of reduction days in the current school year. If the audited fund balance exceeds \$4.6 million on December 1, the agreement calls for the restoration of one student contact day. Once the audit is completed we will seek formal Board approval of the additional day of January 3. The formal change may occur at the November 17th board meeting depending on the outcome of the audit.

5.4 Local Option Levy

Superintendent Steach continued discussion on the topic of the Local Option Levy even though the projected amount is far less than hoped. The board felt we should proceed with a three-year levy with a set rate not to exceed \$1.00 per \$1000 in order to help minimize losses, future reductions, class sizes and days. David and John will prepare a draft resolution to be presented at the next board meeting.

5.5 Admission of Non-resident Students

The past legislative session approved HB 3681, which changes the requirements for transfer of students between districts. The bill does not remove Oregon's traditional methods of interdistrict transfer, tuition and mutual district agreement. Local school districts have control over the decision of whether to accept students using any of the methods of interdistrict transfer.

While the state is still in the process of interpreting this legislation, John presented questions and answers and recommended OSBA policy. Area Superintendents have drafted additional questions needing clarification before implementation in the spring of 2012. Continued discussion will take place at upcoming board meetings.

5.6 Policy 1st Reading

The following policies were presented for a first reading and were discussed with some changes made and will be presented for approval on November 17.

***AE**, District Goals*

***IK**, Academic Achievement*

***ECAB**, Vandalism, Malicious Mischief/Theft*

***IGBAB**, Education Records/Records of Students with Disabilities*

***JN**, Student Fees, Fines & Charges*

***JO**, Education Records/Records of Students with Disabilities*

***GBCA**, Staff Religious Dress*

***JGAB**, Use of Restraint and Seclusion*

***JHFE**, Reporting Suspected Child Abuse*

***JHFF**, Reporting Requirement Regarding Sexual Conduct with Students*

***GCBDC**, Domestic Violence/Sexual Assault/Stalking Leave*

***KBA**, Public Records*

***LBE**, Public Charter Schools*

5.7 Superintendent Evaluation Development

Board member Brendan Murphy discussed two different Superintendent evaluation forms after he and Diane Downs met with Superintendent Steach to draft. One of the evaluation forms is centered around Increasing Student Achievement, Developing a Culture that Promotes Student, Parent and Staff, Enhancing Positive School/Community Relations, Ensuring Effective Use of Resources and Projects for 2011-2012. The 360-Degree Evaluation is intended for use by not only the board, but teachers, administrators, parents, support staff and other community members with whom the superintendent regularly interacts.

Brendan asked the other board members to review, give comments or suggestions and the final evaluations will then be presented for board approval.

6.0 FUTURE AGENDA ITEMS

6.1 Canby Telcom and Sodexo presentation

6.2 Facility Use Report

6.3 Local Option Levy

6.4 Financial Update

6.5 OSBA Election

6.6 Policy 2nd Readings

7.0 ADJOURNMENT

Chair Rivinus adjourned the workshop at 8:55 p.m. and after a short break will convene to Executive Session.

EXECUTIVE SESSION

Chair Rivinus called the Executive Session to order at 9:05 p.m. in accordance with ORS 192.660 (2) (d) & (f). It is requested information discussed in the Executive Session not be disclosed. Board members in attendance were Andy Rivinus, Tom Scott, Ty Kraft, Diane Downs, Brendan Murphy, Kristin Downs and Andrea Weber. Also in attendance were Superintendent Steach, Linda Martin and Tim Oberg.

The Executive Session was held to discuss labor negotiations.

Chair Rivinus adjourned the Executive Session at 9:40 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Andrew Rivinus
Board Chair

APPROVED: