

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
MEETING**

November 29, 2007

1.0 CALL TO ORDER

Board Chair Andy Rivinus called the meeting to order at 6:34 p.m. Board members in attendance were Andy Rivinus, Marty McCullough, Dick Adams, Diane Downs and Guy Gibson. Board members Dr. Mike Harms and Rod Beck were absent from the meeting. Also in attendance were Deborah Sommer, Linda Martin, Dennis Burke, Kimie Carroll, John Ogden, Debbie Pearson, Lou Bailey, Joel Sebastian, Joel Stuart, Jennifer Turner, Mary Hochstetler, Diane Berthoin-Hernandez, Cindy Bauer, Ricardo Marquez, Rich Thompson, Wayne Layman, David Moore, Danielle Peterson, Carol Meeuwsen, Marilyn Wood and Hank Harris.

2.0 PUBLIC FORUM / ANNOUNCEMENTS

There were no public comments. Andy Rivinus announced the Clackamas ESD is seeking board members to serve on their 2008-09 Budget Committee. If any CSD Board members are interested they should contact the ESD.

3.0 INFORMATION / DISCUSSION ITEMS

3.1 Artificial Turf Update

Chris Roche was unable to attend due to another conflict; however, Dennis Burke reported enthusiasm is high for the project, and the exploratory committee is continuing to meet to finalize plans. Dennis distributed a sample of the sales folder as well as the plans for a survey, the bid process and a rough draft of the budget. They are hoping for a January kickoff. As stated previously, all funds raised will be deposited in a special dedicated account by the Canby Booster Club. Marty McCullough asked about naming the field. In the event of a major donor this question will be brought back to the Board of Directors as this is not an issue addressed in district policy. Superintendent Sommer said information on the Artificial Turf Project can be advertised in the Winter Canby Connection Newsletter. Deborah also reported the project is not subject to prevailing wage rates as per written legal opinion.

3.2 Bond Financial Update

David Moore discussed the Bond Financial statement. The majority of the items are at a zero balance, and we are still on time and on budget. \$254,365.19 is reserved for arbitrage, if needed. Chair Rivinus asked if the district will be hiring a firm to do the calculations on the possible arbitrage, and David reported we will. Deborah also discussed the use of the interest earnings for the district wide bleacher projects and noted that with the help of maintenance dollars Wayne Layman and his staff completed most of the other projects that were submitted by

principals for consideration.. She thanked them for all their help. She reminded all that here is also money remaining budgeted for roofing projects planned through 2012. Deborah thanked Debbie Pearson, Wayne Layman and David Moore for a job well done. Dick Adams also commented he is very impressed with the overall outcome of the budget.

3.3 District Achievement Data 2006-2007

Superintendent Sommer discussed the data shared from the last meeting. It is confusing that state report card data and AYP are not reported the same. She also discussed the key trends/results from 2004-2007. Based on current year performance, students entering the Canby School District are coming to us with fewer skills and lack readiness. Moving through the system across the grades, their academic needs will continue to be a challenge. We must look at new models, utilizing resources differently, and analyze data at the school level without attachment to the way we've always done it, or without the same responses as in the past. Deborah also shared the AYP targets figures.

3.4 School Improvement Plans

Each of the principals shared one of their School Improvement Plan goals with the Board. Ninety-one principal, Diane Berthoin-Hernandez, shared the Response to Intervention has been very effective. As far as reading initiatives, as a school they are looking at each child and developing a program for their needs depending on the grade level. They are not only doing this for K-5, but also 6 through 8th grades.

Ricardo Marquez , Trost principal, also shared the Response to Intervention has been a huge success. The Positive Behavior Awards given to students is also very rewarding to both students and staff. The lower enrollment at Trost has been a positive factor in implementing the program.

Marilyn Wood, Lee Elementary School principal, discussed Board Priority #1 to Increase Student Achievement. They have been working on the sheltered math initiative focusing on examining and analyzing data and the effects of the language barrier. Staff are also using sheltered techniques such as word walls, vocabulary use and matching symbols.

Kimie Carroll, Dennis Burke and John Ogden focused on what Canby High School is doing regarding Board Priority #1 to Increase Student Achievement. The high school has a literacy team in place. The team began looking at data over three years ago. Statistics showed if you can't read there are more discipline problems and a higher drop out rate. All teachers have a role to play in students' understanding and use of reading, writing, speaking and viewing. The literacy team also sends out bi-monthly newsletters to help keep staff moving forward. The November 19 & 20th inservice focused on Professional Learning Communities was most helpful and enlightening on different strategies to use.

Principal, Lou Bailey said Baker Prairie Middle School is also focusing on Positive Behavior Support. They have focused on internal assessments on reading fluency to better target their low readers as well as created systematic interventions for students below grade level. They are also using the Professional Learning Community culture tool to create two formative assessments as well as implementing a school side goal of using non-fiction/technical writing as a tool in all content areas.

Knight principal, Rich Thompson, focused on Board Priority #2 of Enhancing Positive School-community Relations. They are continuing the K Kids Service Club for Knight and Eccles students with assistance from Kiwanis, CHS Key Club and Ackerman Builders Club volunteers. The family reading and writing nights also in interpreters. They have developed and will implement parent outreach activities throughout the year such as intergenerational activities. They also have support from the PTA's. Rich said their monthly recognition for "Terrific Kids" continues all year and will recognize all students.

Joel Stuart, principal at Carus Elementary, focused on Board Priority #1 on increasing student achievement in writing. Teachers are assigned to work with small groups. They monitor student progress and adjust interventions through regularly scheduled grade level Kid Watch meetings. Staff development by their reading specialist also offers strategies for the classroom. The expertise within the staff is also an effective learning tool.

Ackerman Middle School principal, Joel Sebastian, focused on increasing outreach efforts to all members of the Canby community. Ackerman is developing a culture of global awareness with the student body and also the community at large. Special events such as the September 11 memorials, the student peace prize recognition and the Arun Gandhi visit have been well attended. Next week there will be a guest speaker on the genocide taking place in Darfur.

Jennifer Turner, Eccles principal, shared Response to Intervention and the Positive Behavior Support is an effective tool for staff. The math scores at Eccles have been decreasing so they are working to identify and focus on teaching important math vocabulary in order to increase student understanding of math concepts.

Chair Rivinus applauded all for their great work. He noted as Jennifer Turner commented in a previous meeting; we have to stay focused and can't give up.

3.5 District Challenges

Superintendent Sommer gave the Board of Directors a summary of her progress report on the school district in the areas of Technology-Organizational Efficiencies; Technology-Access/Classroom Resource; Instruction/Student Achievement; Curriculum; School District Operations; Collaboration and

Communication for use in district challenges for Superintendent search process. We can't lose momentum. She will spend time with the new superintendent for transition, if desired. The Board would like Deborah's materials sent to Betsy Miller-Jones with OSBA to include in the data she is collecting as response to the question on the challenges the District faces in the future.

3.6 Screening Committee Announcements & Application

The Board reviewed the public notice and made changes in some of the wording. The application also had a few changes in wording and question added. These changes will be made and the notice and application will be available next week. The calendar for the Superintendent Search will be added to the District website and a statement added that this is an estimated timeline.

In closing, Marty McCullough asked the principals how much time they spent after hours and on weekends. Their response was numerous hours; they are teachers as well as learners and extra time is needed outside the school day to plan and continue to grow as leaders.

4.0 ADJOURNMENT

Chair Andy Rivinus adjourned the meeting at 8:04 p.m.

Respectfully submitted,

Linda Martin
Board/superintendent Secretary

Andrew P. Rivinus
Board Chair

APPROVED: December 13, 2007