

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Workshop and Executive Session
January 6, 2011**

WORKSHOP SESSION

1.0 CALL TO ORDER

Board Chair Dick Adams called the Workshop Session to order at 6:30 p.m. in the Canby School District office Meridian room on January 6, 2011. Board members in attendance were Dick Adams, Marty McCullough, Andy Rivinus, Kristin Downs, Diane Downs, Tom Scott and Ty Kraft. Also in attendance were Superintendent Rose, Linda Martin, Betty Rivinus, Maureen Callahan, Julie Stoltzfus, Brooke Cates, Carolyn Yoder, David Moore, John Ogden, Tim Oberg, and Noel Hygelund.

2.0 INTRODUCTIONS

Introductions were made.

3.0 CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None.

5.0 INFORMATION/DISCUSSION ITEMS

5.1 Audit Presentation

Julie Stoltzfus of Wilcox, Arredondo & Co. reported on the annual audit of Canby School District's budget filed with the state of Oregon before end of year 2010. She explained the process of the audit including reviewing segments of the budget for in-depth analysis, conducting inquiries, and testing transactions occurring during the 2009-10 budget time period. Student body funds, which are managed by individual schools, were audited as well. Financial statements provided in the audit report are prepared by the district and reviewed by the auditors. The district once again received an "unqualified opinion", which is the highest scoring level available.

Ms. Stoltzfus reported the district is a low-risk auditee due to the quality record keeping and accountability within the school district. She also explained recommendations for further refinement of the accounting systems and noted the Certificate of Excellence in reporting was again awarded to the district.

5.2 Sex Education Curriculum

Director of Student Achievement Maureen Callahan returned for further discussion with the Board on the adoption of sex education curriculum for middle schools. PE/Health education teachers Carolyn Yoder and Brooke Cates attended

to share their perspective on proposed curriculum for middle school adoption. The Great Body Shop and Making a Difference, Making Proud Choices were under consideration following a committee review and recommendations. Conversation occurred about the level of focus on abstinence or contraception and age appropriateness for segments of each curriculum option and how current the materials are. Members of the Board expressed their opinions on the content of the materials as well as the fact there is a cost for The Great Body Shop and Making a Difference/Making Proud Choices is free, before making a motion.

MOTION: Andy Rivinus moved to adopt the Making a Difference/Making Proud Choices curriculum. Diane Downs seconded the motion. Motion was defeated 2-4-0 with Ty Kraft, Tom Scott, Dick Adams and Kristin Downs voting no and Marty McCullough abstained due to not feeling she could make the decision without viewing each curriculum further.

MOTION: Tom Scott moved to approve The Great Body Shop curriculum. Kristin Downs seconded the motion. Motion passed 4-2-0 with Andy Rivinus and Diane Downs voting no and Marty McCullough abstained due to not feeling she could make the decision without viewing each curriculum further.

5.3 Human Sexuality Policy

Policy IGAI: Health Education: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases was presented for review. Following Board discussion, additional edits were recommended and the policy will return for a second reading.

5.4 Follow-up on Long Range Facility Recommendations

The 2007 facilities report was reviewed item-by-item to establish consensus on the recommendations at that time. Superintendent Rose said the earlier recommendations were established when the district expected an increase in future enrollment rather than the decrease in student population that has actually occurred. David Moore said the district is, on average, 15 to 20 percent below capacity as reported in the latest audit report. The Board reviewed the list of existing properties for updates status, potential future use, or other options.

Other than possible interest in the Lone Elder property and conversations by the high school on the Douglas Street property for the high school transition program, all recommendations will remain as originally recommended. Chair Adams asked that additional discussion on the Lone Elder property be moved to Executive Session later this evening. The Board decided to add this review of facilities to its annual work plan.

5.5 Proposal for Superintendent Evaluation Process

Discussion centered around the scoring guide modified from the Leadership and Professional Growth Model established for the administrative team with some

changes made for written comments. The Board will also use previously established goals and the Superintendent's mid-year reflections for Superintendent Rose's mid-year review in February.

6.0 ACTION ITEM:

6.1 Adoption of the 2011-12 Budget Calendar

Business Manager David Moore explained the proposed budget adoption calendar leading up to adoption of the district's operating budget for 2011-12. It was suggested that a Budget 101 public meeting be held in April to explain the elements of the budget, resources and expenditures. The Board expects to hear outcomes from the completed Vision Team process at its February meeting and receive frequent reports on budget implications and development. The first budget meeting date was changed to May 9.

MOTION: Andy Rivinus moved to approve the 2011-2012 Budget Calendar as amended. Marty McCullough seconded the motion. Motion passed 7-0.

6.2 Adoption of Middle School Sex Education Curriculum

See addendum 5.2 for motion.

Dick Adams adjourned the Workshop Session 9:33 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Chair Adams called the Executive Session to order at 9:38 p.m. in accordance with ORS 192.660 (2) (d), (e) and (f). All board members were in attendance as well as Superintendent Rose, Linda Martin, David Moore and Tim Oberg.

The Executive Session was held to discuss real estate transactions and labor negotiations. It is requested information discussed in the Executive Session not be disclosed.

Chair Adams adjourned the session at 10:50 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Dick Adams
Board Chair

APPROVED:

