

**MINUTES OF THE CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION**

January 18, 2007

1.0 CALL TO ORDER: Chair Rod Beck called the Regular Session to order at 6:40 p.m. on January 18, 2007 in the Canby High School Applied Technology Center, Omni room. Board members present were Rod Beck, Dr. Mike Harms, Dick Adams, Andy Rivinus, Marty McCullough, Sandy Ricksger and Guy Gibson. Others in attendance were Deborah Sommer, Linda Martin, Lou Bailey, Danielle Peterson, Dan Wilcox, Milt Dennison, Jon Eyman, Jennifer Turner, Carol Meeuwsen, Joel Sebastian, Hank Harris, Rich Thompson David Moore and one unidentified woman. The unidentified woman left the meeting before 4.0.

2.0 FLAG SALUTE & INTRODUCTIONS: Dr. Harms led the flag salute. Introductions were not made.

3.0 CHANGES TO AGENDA: Chair Rod Beck moved 6.0 Action Items and 9.1 Audit Report to precede 4.0 to accommodate the presenters.

6.0 ACTION ITEMS

6.1 Clackamas ESD Local Service Plan for 2007-2008

Milt Dennison introduced Jon Eyman, an ESD Board of Directors member. Milt presented the Clackamas Education Service District annual report and to seek approval for the 2007-2008 Local Service Plan. Last year was the first year they were required to receive local school board approval not only for the traditional resolution services, but, for all services offered by the ESD. The changes from the 2006-2007 Local Service Plan include:

- Flexibility in service levels if additional ESD funds become available from the state
- The addition of one more team to the K-12 Evaluation Center
- Funding for a comprehensive study of alternative education programs
- The implementation of a documents image/storage service for districts
- The hosting of a data center for local school district servers
- The establishment of a process for developing a data warehouse
- The continuation of the District Selected Services resolution

The Annual Report for 2005-2006 contains a summary of ESD funding and expenditures including the use of ESD services by the Canby School District. Deborah commended Milt on the high caliber of services the ESD offers the district in the areas of tech support and special education, in particular.

Dick Adams asked Milt when the annual performance measures would be available. Milt said they would be available in March.

MOTION: Sandy Ricksger moved to approve the 2007-2008 Clackamas Education District Local Service Plan. Marty McCullough seconded the motion. Motion passed 7-0.

6.2 Approval of Special Education Alternative Programs

Deborah presented the list of Alternative Placements for 2006-2007 for board approval. Deleted from last year's list is Northwest School of Success and River Bend Youth Center.

MOTION: Sandy Ricksger moved to approve the Special Education Alternative Placements for 2006-2007. Andy Rivinus seconded the motion. Motion passed 7-0.

6.3 Adoption of the 2007-2008 Budget Calendar

Deborah presented the 2007-2008 Budget Calendar first presented to the Board on January 4, 2007. Some minor wording changes were made in reference to the Budget Priorities Committees. Three meetings are scheduled for input on budget priorities. The meetings are scheduled for January 23 at 6:30 p.m. in the Omni room; February 5th at 9:00 a.m. in the District Office conference room; and February 7 at 1:00 p.m. in the District Office conference room.

MOTION: Andy Rivinus moved to approve the adoption of the 2007-2008 Budget Calendar. Sandy Ricksger seconded the motion. Motion passed 7-0.

9.1 Audit Report

Dan Wilcox presented the Findings and Recommendations resulting from the June 30, 2006 Audit in the absence of Sabino Arredondo. Dan acknowledged the assistance and courtesies by David Moore and the CSD staff during the audit. He said David was doing a great job. Dan reported during their testing of cash, the auditors noted the cash accounts with West Coast Bank and Key Bank were not collateralized (insured) for a few days. The bank only took the face value of the accounts and did not account for interest earning. The banks issued revised certificates and the accounts are now fully collateralized.

The other issues noted were in reference to new Governmental Accounting Standards for *Financial Reporting for Post-employment Benefits* and *Accounting and Financial Reporting by Employers for Benefits Other Than Pensions*. These are applicable to the District for fiscal year ended June 30, 2009.

The school district will be required to (a) systematically measure and recognize the Other Post Employment Benefits expense and (b) provide information about the "actuarial accrued liabilities" associated with the expense and whether and to what extent progress is being made in funding the plan. Even though the implementation is a few years out, the District needs to plan ahead and contact an actuarial firm early on as there may be a shortage of available firms as the date adoption grows closer. David said OSBA is putting together a consortium to explore these changes. He also thanked Dan and his staff for making the process go smoothly. David also received good feedback from staff on the firm's new employee and her professionalism.

4.0 PUBLIC FORUM / ANNOUNCEMENTS

No public comments and no Spotlight on Student Success and School Activities Update due to the closure of school from inclement weather.

5.0 CONSENT AGENDA

5.1 Minutes

Minutes of the December 13, 2006 Workshop and Regular Session and the January 4, 2007 Workshop Session are provided in Addendum 5.1. The December 13, 2006 minutes should have a correction for the Elementary student rep. Her name is Melissa Roderick. Ninety-one Also an addition to the minutes of January 4, 2007 should say Dr. Mike Harms left the meeting before the calendar discussion.

5.2 Personnel Changes

Personnel Changes are provided in Addendum 5.2

MOTION: Sandy Ricksger moved to approve the minutes of December 13, 2006 and the minutes of January 4, 2007 provided in Addendum 5.1 with corrections as listed above and the Personnel Changes as listed in Addendum 5.2. Dr. Harms seconded the motion. Motion passed 7-0.

7.0 SCHOOL REPORT / COMMENTS BY BOARD

Dr. Harms received a personal tour of Baker Prairie. The big stainless steel kitchen has an easy flow. The entire facility is very impressive and designed for a teamwork approach to teaching.

Dick Adams received several emails regarding Outdoor School. He asked the other board members if they as a board wanted their email addresses given to the public. Further discussion will take place at a future workshop session.

Andy Rivinus applauds the students at Ackerman and Baker Prairie after attending their joint play. It's amazing to see the capabilities of the students.

Marty McCullough said the Pizza Fundraiser held at Fultano's Pizza offered families a good opportunity for people to meet other families.

Sandy Ricksger announced there are three current Board members with terms expiring June 30, 2007. Sandy reported she will not be running again. Deborah has had one inquiry from a district patron. The Elections Office will be sending out current election information within the next few weeks. Information will be available for the February 8, 2007 workshop.

Guy Gibson had an inquiry from a new teacher on the piece of Carus property used for their habitat projects. Some teachers were not aware it was school property.

Rod Beck said at the last Bond Oversight meeting there was brief discussion on the criteria for identifying projects to be funded with interest earnings from the 2005 bond. He also reported a patron from another district said Canby had such a positive reputation for kids.

Marty McCullough informed the other board members of approximately \$4,000 left in the Bond Campaign Committee account. New legislation requires an annual report to the Secretary of State. If the committee donates they can not have a written agreement as to how the funds are used. Sandy Ricksger would like to see the money go to Baker Prairie, AMS, Lee or the high school facility as long as it is used in the scope of the bond. Marty and Guy Gibson felt the money should be kept for start-up costs in the event of another campaign in six or seven years.

8.0 SUPERINTENDENT'S REPORT

8.1 Statement of Assurance

Superintendent, Deborah Sommer presented the Statement of Assurance to the Board and the community that Canby School District is in compliance with and implementing as required, all of the Standards for Public Elementary and Secondary Schools as set out in OAR Chapter 581, Division 22, including the new and revised rules. Deborah also discussed the regulations regarding expanded options and the need to notify students and parents of these options in the forecasting guide as well a letter.

Deborah reported she had two emails and a phone call in reference to closing school on the third snow day. Our district encompasses 85 square miles and

each school boundary varies as to road conditions, so one area might be fine, but other hilly areas are not. Guy said the Carus area has many hills. Sandy Ricksger asked about the status of our instructional hours. Joe Morelock updated the instructional information and we are still within the requirements.

Jennifer Turner asked about an automated system for reporting school closure. Joe Morelock is researching that option. The district and school websites were updated after the closure announcement. There was some confusion from the Hispanic community as to closure procedures.

9.0 INFORMATION/DISCUSSION ITEMS

9.1 Audit Report was discussed earlier in the evening

9.2 Batting Cage

Deborah Sommer gave an update on the Batting Cage at Canby High School. In September, Debbie Pearson and Dennis Burke received permission from the Board to remove the trees where the batting cage would be erected after Board approval. The cost is approximately \$29,000. The bulk of the funds will come from the baseball and softball programs. Some student body and maintenance funds will be used as well as the current frame which came from OBC. Darren Monen and his students would do the construction to cover labor costs. Guy asked if we would be taking students away from the construction house, but different students would be used for the batting cage project. Marty asked about the neighbors and was told the neighbors and the city are fine with the project. Also, softball and baseball would have equal square footage within the batting cage. The Board agreed to move forward with the project.

9.3 Proposed Process to Identify/Prioritize Bond Projects

Even though we don't know if there will be additional dollars after all soft costs and change orders are completed for Baker Prairie, we need a plan for use of interest earnings. After board discussion it was decided the principals would work with LSC's to generate a list of potential projects for review by the Bond Oversight Committee. The lists must be bondable expenditures, which David Moore will review; however, capital improvements related to student should be the #1 item. In reference to maintenance, David said the General Fund budget will need to address the maintenance and custodial issues, and Deborah indicated that she will recommend additional personnel for custodial/maintenance functions for 2007-2009 General Fund due to the impact of opening two new schools. The Bond Oversight Committee will review and prioritize the lists at their March 8

meeting and the board will determine which projects will be approved at the March 15, 2007 meeting based on BOC analysis and amount of funds available.

Debbie Pearson will go out for bid for Phase III of the high school in March. The bid is good for 60 days. At this point, there is no Board commitment to fund Phase III, but it should be submitted as a potential bond project along with the other projects being submitted by principals/LSCs.

9.4 Calendar Update

There was Board discussion on the four calendar models developed by the Administrative Team, Hank Harris and Sandy Kundert. The Board appreciated the different options and the summary helped with the details. Given the Board's priorities of creating a calendar that best meets the instructional needs of our students, our school administrators continue to support the current model over a more traditional calendar. Public input can be made at the upcoming February 8 workshop to be held at Eccles Elementary in the cafeteria or by contacting the board or emailing. The calendar samples will be available and a straw vote taken from the Board. Deborah will also check again with the principals on their choice. The final decision will come from the Board of Directors on February 15, 2007.

10.0 ADJOURNMENT

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Linda Martin
Board/Superintendent Secretary

Rodney J. Beck
Chair

Date _____

