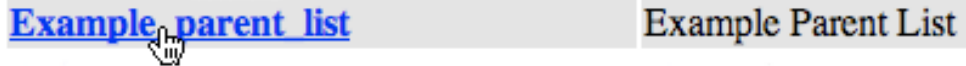


How to Subscribe / Unsubscribe from Mailing lists for the Canby School District

i. Subscribing

- Follow this [link](#) to view the available public mailing lists for the Canby School District
- Click on the name of the school list that you would like to join:



- Under “Subscribing to...”, enter the email address where you would like to receive the correspondence, along with your name.

Your email address:	<input type="text" value="example@email.com"/>
Your name (optional):	<input type="text" value="Example Parent"/>

- Next, select the password you would like to use to manage your subscription and your desired language. Finally, click Subscribe.

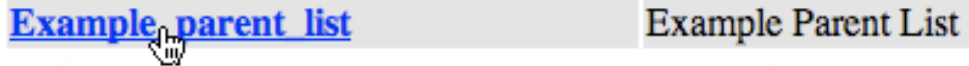
Pick a password:	<input type="password" value="....."/>
Reenter password to confirm:	<input type="password" value="....."/>
Which language do you prefer to display your messages?	<input type="text" value="English (USA)"/>
<input type="button" value="Subscribe"/>	

You will receive an email at the address supplied with a link to confirm your subscription.

How to Subscribe / Unsubscribe from Mailing lists for the Canby School District

ii. Unsubscribing

- a. Follow this [link](#) to view the public mailing lists for the Canby School District.
- b. Click on the name of the school list that you would like to unsubscribe from.



- c. Under the Subscribers section towards the bottom of the page, enter the email address that you wish to manage the settings for. Then click “Unsubscribe or edit options”

To unsubscribe from Example_parent_list, get a password reminder, or change your subscription options enter your email address:

example@email.com

If you leave the field blank, you will be prompted for your email address

- d. To proceed, check the box next to “Yes, I really want to unsubscribe” and finish up by clicking the “Unsubscribe” button.

Unsubscribing from Example_parent_list

Turn on the confirmation checkbox and hit this button to unsubscribe from this mailing list. **Warning:** This action will be taken immediately!

Yes, I really want to unsubscribe