



1130 S Ivy Street • Canby Oregon 97013 • Phone 503-266-0006 • Fax 503-266-0024

Substitute/Hourly/On-Call Employee Registration Form

- Licensed Substitute Instructional Assistant Substitute Food Service Substitute
 Custodial/Maintenance Substitute Coach
 Tutor Interpreter Community Education Instructor Driver's Education Instructor
 Other _____

Full Legal Name _____

Address _____ City/State/Zip _____

Phone _____ Alternate Phone _____

Teaching License/Endorsements _____ Expiration Date _____

Bilingual If checked, please list languages: _____

Email Address _____

Signature _____ Date _____

Public Employees Retirement System

1. Are you currently or have you ever been a member of the Oregon Public Employees Retirement System (PERS)? Yes No
If yes, please choose one: Tier 1-2 Member OPSRP Member
2. Are you currently working for any other public employers? Yes No
3. Do you expect to work more than 599 hours (average of 8.5 days per month for 9 months) this calendar year? Yes No
4. Are you retired from PERS? Yes No If yes, Retirement Date _____

For Office Use

First Date Worked _____

Position _____

Employee ID Number _____

CESD Registry Verified Through _____

Mandatory Trainings

Fingerprinting (Classified)

Aesop